

Omar Arias-Montez,, President
John Carapiet, Vice President
Richard Snyder, Secretary

Catharine Benediktsson, Director
Tod Moody, Director

NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, April 18th, 2024

5:00 P.M. REGULAR BOARD MEETING

Teleconference Location:

Director Richard Snyder	Director Catherine Benediktsson
10 Pomander Walk	2352 Mar East Street
Belvedere CA 94920	Tiburon CA 94920

PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM 10 Pomander Walk Belvedere CA 94920 & DIRECTOR BENEDIKTSSON FROM 2352 Mar East Street Tiburon CA 94920

ROLL CALL:

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of March 21st,2024 Regular Board Meeting Minutes & April 11, 2024 Special Board Meeting Budget Workshop Minutes
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from March 15th, 2024, through April 11th, 2024, (JP Morgan Chase Bank, check no.10478 through check no. 10532, all transactions totaling \$337,237.68) and receive March 2024 payroll, in the sum of \$192,846.88 (Rubio)
3. Receipt of Financial Reports for March 2024 (Rubio)

MANAGEMENT REPORTS:

4. District Manager Summary Report (Rubio)

NEW BUSINESS:

5. Consideration of adoption of Resolution No 2024-01: A Resolution of the Governing Body of Sanitary District No.5 of Marin County, proposing a regularly scheduled election to be held in this jurisdiction; requesting the Board of Supervisors to consolidate with any other election conducted on said date, and requesting election services by the Marin County Elections Department (Rubio) – Action

6. Consideration of Adoption of Resolution No. 2024-02: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$2,033.00 for the Base Rate Parcels per each EDU and \$1,534.00 for the Ad Valorem Credited Parcels per each EDU, plus a \$2.00 Collection Fee per Parcel of Sanitary District No. 5 of Marin County for the Fiscal Year 2024-2025 (Rubio) – Action
7. Review and Consideration of Approval of new Job Descriptions and Titles for the positions of Administrative Services Manager and Administrative Assistant/Board Secretary, both of which will be classified exempt positions, Effective July 1, 2024 (Rubio) Action
8. Review and Consideration of Approval of Resolution No. 2024-03: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the updated Employee Benefits Plan for Unrepresented Employees of Sanitary District No. 5 of Marin County, Effective July 1, 2024 (Rubio) – Action
9. Review and Consideration of Approval of SD5 Organization Chart and Publicly Available Pay Scale for FY2024-2025 and Resolution No. 2024-04: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.7%) for All Sanitary District No. 5 of Marin County Employees - Represented, Unrepresented, both Effective July 1, 2024 (Rubio) – Action
10. Review and consideration of approval of SD5 Registration with CLASS (California Cooperative Liquid Assets Securities System) for the future investment of District funds. (Rubio) - Action

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

11. Capital Improvement Program Committee (Moody/Carapiet)
12. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
13. Governance Committee (No Meeting)
14. Personnel Committee (Carapiet/Snyder)

OTHER BUSINESS:

ENVIRONMENTAL:

15. 3rd Nutrient Watershed NPDES Draft Permit-Draft Permit is open for public comments

CORRESPONDENCE:

INFORMATIONAL ITEMS:

CLOSED SESSION:

ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Regular Board Meeting on May 16, 2024, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.