

Omar Arias-Montez, President
John Carapiet, Vice President
Richard Snyder, Secretary

Catharine Benediktsson, Director
Tod Moody, Director

NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County
Thursday, August 15th, 2024

5:00 P.M. REGULAR BOARD MEETING

Teleconference Location:

Director Richard Snyder	Director Catherine Benediktsson
10 Pomander Walk	2352 Mar East Street
Belvedere CA 94920	Tiburon CA 94920

PURSUANT TO THE RALPH M. BROWN ACT, ALL VOTES SHALL BE BY ROLL CALL DUE TO DIRECTOR SNYDER TELECONFERENCE FROM 10 Pomander Walk Belvedere CA 94920 & DIRECTOR BENEDIKTSSON FROM 2352 Mar East Street Tiburon CA 94920

ROLL CALL:

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONSENT CALENDAR:

1. Approval of July 19th, 2024 Regular Board Meeting Minutes
2. Review and receive all electronic fund transfers (EFTs) and approve warrants from July 12th, 2024, through August 8th, 2024, (JP Morgan Chase Bank, check no.10708 through check no. 10750, all transactions totaling \$403,026.20) and receive July 2024 payroll, in the sum of \$178,323.59 (Rubio)
3. Receipt of Financial Reports through August 8, 2024 (Rubio)

MANAGEMENT REPORTS:

4. District Manager Summary Report (Rubio)

NEW BUSINESS:

5. Acceptance of the Final 2024 Sewer Connection Fee Update Report by HF&H(consultant)- Action (Rubio)

Public Hearing

- a. 1st Reading of Ordinance 2024-01 "AN ORDINANCE OF SANITARY DISTRICT NO. 5 OF MARIN COUNTY RAISING THE CONNECTION FEES TO THE DISTRICT'S SEWER SYSTEM AND AMENDING ORDINANCE NOS. 70-1, 79-1, 06-01, 06-02, 14-01(B) AND ALL OTHER ORDINANCES AS THEY PERTAIN TO THE SETTING OF CONNECTION FEES" - Action (Rubio)

b. 1st Reading of Ordinance 2024-02 “AN AMENDED ORDINANCE REGULATING THE USE OF PUBLIC AND PRIVATE SEWERS AND DRAINS, THE INSTALLATION AND CONNECTION OF BUILDING SEWERS, THE INSTALLATION OF SEWER LATERALS AND PUBLIC SEWER MAIN EXTENSIONS, PROVIDING PERMITS AND FIXING FEES FOR THE INSTALLATION AND CONNECTION OF SANITARY SEWERS, REGULATING THE DISCHARGE OF WATERS AND WASTES INTO THE PUBLIC SEWER SYSTEM, AND PROVIDING PENALTIES FOR THE VIOLATION OF THE PROVISIONS THEREOF”- Action (Rubio)

6. Review and consideration to accept proposals from Carollo Engineers regarding:

- a. Main WWTP Nutrient Removal Study for an amount not to exceed \$55,243 (fifty-five thousand, two hundred forty-three dollars) for providing an evaluation and technical memorandum of alternatives for optimizing and increasing nutrient removal as it relates to the most recently adopted 3rd Nutrient Water Shed Permit and authorize the District Manager to enter into a professional services agreement with Carollo Engineers for the Main WWTP Nutrient Removal Study. – Action (Rubio)
- b. Main WWTP Odor Control Alternative Evaluation for an amount not to exceed \$40,924 (forty thousand, nine hundred twenty-four dollars) for providing an evaluation to identify an odor control solution for the existing WWTP and authorize the District Manager to enter into a professional services agreement with Carollo Engineers for the Main WWTP Odor Control Alternatives Evaluation. – Action (Rubio)

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

- 7. Capital Improvement Program Committee (Moody/Carapiet)
- 8. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
- 9. Governance Committee (Snyder/Benediktsson)
- 10. Personnel Committee (No Meeting)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

CLOSED SESSION:

ADJOURNMENT:

The Board will be asked to adjourn the meeting to a Regular Board Meeting on September 19, 2024, at 5:00 P.M.

At its discretion, the Board of Directors may consider the above-agenda items out of the order in which they appear currently. Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Please submit written requests to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.