

Corinne W. Wiley, President  
Catharine Benediktsson, Vice President  
V. William Brady, Secretary

Casey Kawamoto, Director  
Claire McAuliffe, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Monday, January 25, 2010 5:30 p.m.**  
**Closed Session 5:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

GOVERNMENT Code, Section 54957 –  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Manager

**OPEN SESSION**

1. Administering of Oath of Office to New Board Member
2. Election of Officers of the Board
3. Appointment of Committee Members

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

4. Approval of December 7, 2009 Regular Board Meeting Minutes (Miller)
5. Approval of Warrants for December 2009 (Miller)
6. Receipt of Financial Reports for December 2009 (Miller)

## **MANAGEMENT REPORT**

7. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report November 2009
8. District Manager's Summary Report of December 2009 (Lynch)

## **NEW BUSINESS**

9. Consideration of Authorization and Approval for District Manager to Execute Contract with Roy's Sewer Service for Annual Sanitary Sewer Cleaning Program for the Belvedere Zone for an Amount Not to Exceed \$57,123.00 (Lynch) – Action
10. Consideration of Authorization and Approval for District Manager to Issue Letter to Nute Engineering to Proceed with Advertising Invitation to Bid for 2009-2010 Sewer Rehabilitation CIPP Project (Lynch) – Action
11. Consideration of Authorization and Approval for District Manager to Purchase Portable Area Velocity Flow Meter for Inflow & Infiltration Study (Lynch) – Action
12. Consideration of Authorization and Approval for District Manager to Execute Contract with Roto Rooter, Inc. for Pipe Bursting Sanitary Sewer Line on Woodwardia Lane and Sewer Line between Tamalpais Circle and Golden Gate Avenue in Belvedere for an Amount Not to Exceed \$28,650.00 (Lynch) – Action

## **UNFINISHED BUSINESS**

13. Consideration of Authorization and Approval to Move Forward with Water Reuse Project at Paradise Cove Treatment Plant (Lynch) – Action

## **COMMITTEE REPORTS**

14. Information Technology Committee (Brady/Benediktsson)
15. Capital Improvement Program Committee (Brady/Wiley)
16. Governance Committee (Kawamoto/Wiley)
17. Paradise Cove Committee (Wiley/Brady)
18. Personnel Committee (Wiley/McAuliffe)
19. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

## **OTHER BUSINESS**

**ENVIROMENTAL**

20. District Staff – Investigation of Reclaimed Water Use

**CORRESPONDENCE**

**INFORMATIONAL ITEMS**

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 9, 2010 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*

Claire McAuliffe, President  
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V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, February 9, 2010 6:30 p.m.**  
**Closed Session 6:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

GOVERNMENT Code, Section 54957 –  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Manager

**OPEN SESSION**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of January 25, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for January 2010 (Miller)
3. Receipt of Financial Reports for January 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report December 2009
5. District Manager's Summary Report of January 2010 (Lynch)

**NEW BUSINESS**

6. Discussion of Consideration of Scenarios for Lowering Future Operations & Maintenance Costs (Lynch)
7. Consideration of Adoption of Resolution No. 2010-01: A Resolution of the Board of Directors Adopting an Early Exit Incentive Policy for Designated Employees (Lynch) – Action

**UNFINISHED BUSINESS**

8. Consideration of Not Moving Forward with Water Reuse Project at Paradise Cove Treatment Plant (Lynch) – Action

**COMMITTEE REPORTS**

9. Information Technology Committee (Brady/Fedotoff)
10. Capital Improvement Program Committee (Wiley/Fedotoff)
11. Governance Committee (McAuliffe/Benediktsson)
12. Paradise Cove Committee (Benediktsson/Brady)
13. Personnel Committee (Benediktsson/McAuliffe)
14. Communications Committee (Brady/McAuliffe)
15. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

**OTHER BUSINESS**

**ENVIROMENTAL**

16. District Staff – Investigation of Reclaimed Water Use

**CORRESPONDENCE**

**INFORMATIONAL ITEMS**

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on March 9, 2010 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, May 11, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS – Government Code Section 54957.6  
District designated representatives: Pres. McAuliffe and Dir. Benediktsson  
Employee organization: District employees

**OPEN SESSION**

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**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of April 13, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for April 2010 (Miller)
3. Receipt of Financial Reports for April 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report March 2010
5. District Manager's Summary Report of April 2010 (Lynch)

## **NEW BUSINESS**

6. Consideration of Authorization and Approval for District Manager to Engage Mr. Terry Krieg, CPA for FY 2009-2010 Audit (Lynch) – Action
7. Consideration of Changing Appointment of Committee Members for Paradise Cove Committee (McAuliffe) – Action
8. Consideration of Accepting Resignations from Mr. Bob Becker and Mr. Jim Horan for the Citizen’s Advisory Group to the Finance & Fiscal Oversight Committee (McAuliffe) – Action
9. Consideration of Approval of Draft Sewer Rate Study by Mr. John Farnkopf of HF&H Consultants, LLC (Lynch) – Action
10. Consideration of Approval of Sanitary District No. 5 of Marin County 2010 Sewer System Master Plan (Rubio) – Action
11. Consideration of Authorization, Approval, and Execution of California Employer’s Retiree Benefit Trust (CERBT) Program Agreement and Election of Sanitary District No. 5 to Prefund Other Post Employment Benefits through CalPERS (Miller) – Action
12. Consideration of Approval and Adoption of Resolution No. 2010-02: Delegation of Authority to Request Disbursements (from the CalPERS Other Post Employment Prefunding Plan) (Miller) – Action

## **UNFINISHED BUSINESS**

## **COMMITTEE REPORTS**

13. Information Technology Committee (Brady/Fedotoff)
14. Capital Improvement Program Committee (Wiley/Fedotoff)
15. Governance Committee (McAuliffe/Benediktsson)
16. Paradise Cove Committee (Benediktsson/Brady)
17. Personnel Committee (Benediktsson/McAuliffe)
18. Communications Committee (Brady/McAuliffe)
19. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

## **ENVIROMENTAL**



## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on June 8, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, March 9, 2010 6:30 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of February 9, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of February 22, 2010 Special Board Meeting Minutes (Miller)
3. Approval of Warrants for February 2010 (Miller)
4. Receipt of Financial Reports for February 2010 (Miller)

**MANAGEMENT REPORT**

5. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report January 2010
6. District Manager's Summary Report of February 2010 (Lynch)

**NEW BUSINESS**

7. First Reading of Ordinance No. 2010-01 Amending Ordinance No. 70-01, Article VI, Section 610: Sewer Lateral Inspection Videotape Report Requirements; and Set Date and Time of Public Hearing for April 13, 2010 at 6:30 p.m. (Lynch)
8. First Reading of Ordinance No. 2010-02: Adopting Mercury Reduction Program; and Set Date and Time of Public Hearing for April 13, 2010 at 6:30 p.m. (Lynch)

9. Consideration of Adopting Maintenance Repair Worker Trainee Position and Program (Lynch)  
– Action

## **UNFINISHED BUSINESS**

## **COMMITTEE REPORTS**

10. Information Technology Committee (Brady/Fedotoff)
11. Capital Improvement Program Committee (Wiley/Fedotoff)
12. Governance Committee (McAuliffe/Benediktsson)
13. Paradise Cove Committee (Benediktsson/Brady)
14. Personnel Committee (Benediktsson/McAuliffe)
15. Communications Committee (Brady/McAuliffe)
16. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

## **ENVIROMENTAL**

## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

18. Timeline and Summary of Agreement between SD5 & River Watch

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on April 13, 2010 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, April 13, 2010 6:30 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of March 9, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for March 2010 (Miller)
3. Receipt of Financial Reports for March 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report February 2010
5. District Manager's Summary Report of March 2010 (Lynch)

**NEW BUSINESS**

6. Consideration of Approval of FY 2008-2009 District Audit and Management Letter – Presentation by Mr. Terry Krieg, CPA – Action
7. Consideration of Appointment of Mr. Bob McCaskill to the Citizen's Advisory Group to the Finance & Fiscal Oversight Committee (McAuliffe) – Action

8. Consideration of Setting Date and Time for the Tiburon Community Forum Regarding Proposed Rate Increases for April 27, 2010 at 7:00 p.m. at the Tiburon Town Hall at 1505 Tiburon Blvd., Tiburon, California (Miller) – Action
9. Consideration of Setting Date and Time for the Belvedere Community Forum Regarding Proposed Rate Increases for April 28, 2010 at 7:00 p.m. at the Belvedere City Hall at 450 San Rafael Ave., Belvedere, California (Miller) – Action
10. Consideration of Setting Date and Time for Regular Monthly Board Meetings for Second Tuesday of Every Month at 7 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) – Action
11. Consideration of Authorization and Approval for District Manager to Execute Contract with Pacific Liners, Inc. for the 2009-2010 Sewer Rehabilitation CIPP Project for an Amount Not to Exceed \$96,550.60 (Lynch) – Action

#### **UNFINISHED BUSINESS**

12. PUBLIC HEARING – ADOPTION OF ORDINANCE NO. 2010-01:  
Second Reading and Consideration of Adoption of Ordinance No. 2010-01 Amending Ordinance No. 70-01, Article VI, Section 610: Sewer Lateral Inspection Videotape Report Requirements, by Deleting Sentence: “The District Manager of SD No. 5, or his designee, may waive the requirement of a report under this section for any sewer lateral, or portion thereof, for which he determines that, because of its size or other condition, it would be technically unfeasible to obtain a videotaped report” (Lynch) – Action
13. PUBLIC HEARING – ADOPTION OF ORDINANCE NO. 2010-02:  
Consideration of Adoption of Ordinance No. 2010-02: “Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Providing for the Minimization of the Discharge of Mercury to the Sanitary Sewer” (Lynch) – Action

#### **COMMITTEE REPORTS**

14. Information Technology Committee (Brady/Fedotoff)
15. Capital Improvement Program Committee (Wiley/Fedotoff)
16. Governance Committee (McAuliffe/Benediktsson)
17. Paradise Cove Committee (Benediktsson/Brady)
18. Personnel Committee (Benediktsson/McAuliffe)
19. Communications Committee (Brady/McAuliffe)
20. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

#### **OTHER BUSINESS**

## **ENVIROMENTAL**

## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

21. Invitation to Marin County Special Districts Association Meeting on May 5, 2010 at 3 p.m.
22. California Regional Water Quality Control Board – NPDES Permit and Facility Inspection Report

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on May 11, 2010 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

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Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, May 4, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:**

The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**PUBLIC ITEMS:**

**FINANCIAL OUTLOOK & SEWER SERVICE CHARGE WORKSHOP**

- 1) Review, discussion, and consideration of approval of District's financial model and rate analysis serving as the basis for proposed increase in sewer service charges – **Action**
- 2) Consideration of approval of content, and authorization to issue, Proposition 218 legal notice to property owners of proposed increase in sewer service charges and rate hearing – **Action**
- 3) Consideration of setting date and time for public hearing for proposed increase in sewer service charges and first reading of Ordinance No. 2010-03, increasing the sewer service charges for the Tiburon zone, and Ordinance No. 2010-04, increasing the sewer service charges for the Belvedere zone – for June 29, 2010 at 7 p.m. – **Action**

**ADJOURNMENT**

The Board will consider adjourning the meeting to a Regular Board Meeting on May 11, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, June 8, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of May 4, 2010 Special Board Meeting Minutes (Miller)
2. Approval of May 11, 2010 Regular Board Meeting Minutes (Miller)
3. Approval of May 18, 2010 Special Board Meeting Minutes (Miller)
4. Approval of Warrants for May 2010 (Miller)
5. Receipt of Financial Reports for May 2010 (Miller)

**MANAGEMENT REPORT**

6. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report April 2010
7. District Manager's Summary Report of May 2010 (Lynch)

**NEW BUSINESS**

8. Consideration of Setting Date, Time, and Location of Board Workshop for FY 2010-2011 Budget for June 18, 2010 at 9 a.m. at the San Francisco Yacht Club Commodore Room at 98 Beach Road, Belvedere, California (Miller) – Action



**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

9. Information Technology Committee (Brady/Fedotoff)
10. Capital Improvement Program Committee (Wiley/Fedotoff)
11. Governance Committee (McAuliffe/Benediktsson)
12. Paradise Cove Committee (Benediktsson/Wiley)
13. Personnel Committee (Benediktsson/McAuliffe)
14. Communications Committee (Brady/McAuliffe)
15. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

**OTHER BUSINESS**

**ENVIROMENTAL**

**CORRESPONDENCE**

**INFORMATIONAL ITEMS**

16. Marin Local Agency Formation Commission FY 2010-11 Final Budget

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 13, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at San Francisco Yacht Club Commodore Room**  
**98 Beach Road, Belvedere, California**  
**Friday, June 18, 2010 9:00 a.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**BUDGET WORKSHOP**

- I. Review Fiscal Year 2010-2011 Draft Budget
  - a. Operating Budget Fiscal Year 2010-2011
  - b. Capital Budget Fiscal Year 2010-2011
  - c. Capital Improvement Program 2010/2011 - 2014/2015

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 13, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Town of Tiburon Council Chambers**  
**1505 Tiburon Blvd., Tiburon, California**  
**Tuesday, June 29, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**NEW BUSINESS**

1. **PUBLIC HEARING:** Consideration of Proposed Increase in Sewer Service Charges for the Tiburon Zone
  - a. Public Comment
  - b. Tabulation of Any Proposition 218 Written Protest Letters
  - c. Consideration of Introduction and First Reading of Ordinance No. 2010-03: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Tiburon Zone – Action
  
2. **PUBLIC HEARING:** Consideration of Proposed Increase in Sewer Service Charges for the Belvedere Zone
  - a. Public Comment
  - b. Tabulation of Any Proposition 218 Written Protest Letters
  - c. Consideration of Introduction and First Reading of Ordinance No. 2010-04: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Belvedere Zone – Action

3. Consideration of Adoption of FY 2010-2011 Preliminary Budget – Action

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 13, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

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**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Town of Tiburon Council Chambers**  
**1505 Tiburon Blvd., Tiburon, California**  
**Tuesday, June 29, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**NEW BUSINESS**

1. **PUBLIC HEARING:** Consideration of Proposed Increase in Sewer Service Charges for the Tiburon Zone
  - a. Public Comment
  - b. Tabulation of Any Proposition 218 Written Protest Letters
  - c. Consideration of Introduction and First Reading of Ordinance No. 2010-03: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Tiburon Zone – Action
  
2. **PUBLIC HEARING:** Consideration of Proposed Increase in Sewer Service Charges for the Belvedere Zone
  - a. Public Comment
  - b. Tabulation of Any Proposition 218 Written Protest Letters
  - c. Consideration of Introduction and First Reading of Ordinance No. 2010-04: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Belvedere Zone – Action

3. Consideration of Adoption of FY 2010-2011 Preliminary Budget – Action

**ADJOURNMENT**

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**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, July 13, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – Government Code 54957

**OPEN SESSION**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of June 8, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of June 18, 2010 Special Board Meeting Minutes (Miller)
3. Approval of June 29, 2010 Special Board Meeting Minutes (Miller)
4. Approval of Warrants for June 2010 (Miller)
5. Receipt of Preliminary Financial Reports for June 2010 (Miller)

**MANAGEMENT REPORT**

6. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report May 2010
7. District Manager's Summary Report of June 2010 (Lynch)

## **UNFINISHED BUSINESS**

8. PUBLIC HEARING: Consideration of Proposed Increase in Sewer Service Charges for the Tiburon Zone
  - a. Public Comment
  - b. Consideration of Second Reading and Adoption of Ordinance No. 2010-03: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Tiburon Zone – Action
  
9. PUBLIC HEARING: Consideration of Proposed Increase in Sewer Service Charges for the Belvedere Zone
  - a. Public Comment
  - b. Consideration of Second Reading and Adoption of Ordinance No. 2010-04: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Belvedere Zone – Action

## **NEW BUSINESS**

10. Consideration of Adoption of Resolution No. 2010-04: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$598.00 for Each EDU plus a \$2.00 Collection Fee for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2010-2011 (Miller) – Action
  
11. Consideration of Adoption of Resolution No. 2010-05: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,457.00 for Each EDU plus a \$2.00 Collection Fee for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2010-2011 (Miller) – Action
  
12. PUBLIC HEARING: Fiscal Year 2010-2011 Final Budget
  - a. Public Comment
  - b. Consideration of Adoption of FY 2010-2011 Final Budget by Resolution No. 2010-06: A Resolution Approving and Adopting the Fiscal Year 2010-2011 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2010-2011 (Miller) – Action
  
13. Consideration of Adoption of Resolution No. 2010-07: Determination of Appropriations Limit for Fiscal Year 2010-2011 (Miller) – Action
  
14. Consideration of Authorization and Approval for District Manager to Terminate Agreement for Legal Services between Sanitary District No. 5 of Marin County and County Counsel of Marin County (Lynch) – Action



## **COMMITTEE REPORTS**

15. Information Technology Committee (Brady/Fedotoff)
16. Capital Improvement Program Committee (Wiley/Fedotoff)
17. Governance Committee (McAuliffe/Benediktsson)
18. Paradise Cove Committee (Benediktsson/Wiley)
19. Personnel Committee (Benediktsson/McAuliffe)
20. Communications Committee (Brady/McAuliffe)
21. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

### **ENVIROMENTAL**

## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

22. Summary of Mgr. Miller's Master of Public Administration Class Notes Regarding Guest Presentation from Office of the Governor on: State Budget Crisis, Governor's Proposed Solutions, and Pension Reform (Miller)
23. 2009-2010 Marin County Civil Grand Jury Report: The Cost of Governance: Local Control Comes at a Price – June 15, 2010 (Miller)
24. Carollo Engineers Staffing Evaluation Report Dated July 6, 2010 (Lynch)

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on August 10, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

Accessible public meetings: *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or smiller@sani5.org at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, July 13, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – Government Code 54957

**OPEN SESSION**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of June 8, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of June 18, 2010 Special Board Meeting Minutes (Miller)
3. Approval of June 29, 2010 Special Board Meeting Minutes (Miller)
4. Approval of Warrants for June 2010 (Miller)
5. Receipt of Preliminary Financial Reports for June 2010 (Miller)

**MANAGEMENT REPORT**

6. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report May 2010
7. District Manager's Summary Report of June 2010 (Lynch)

## **UNFINISHED BUSINESS**

8. PUBLIC HEARING: Consideration of Proposed Increase in Sewer Service Charges for the Tiburon Zone
  - a. Public Comment
  - b. Consideration of Second Reading and Adoption of Ordinance No. 2010-03: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Tiburon Zone – Action
  
9. PUBLIC HEARING: Consideration of Proposed Increase in Sewer Service Charges for the Belvedere Zone
  - a. Public Comment
  - b. Consideration of Second Reading and Adoption of Ordinance No. 2010-04: An Ordinance of the Board of Directors of Sanitary District No. 5 of Marin County Increasing the Sewer Service Charges for the Belvedere Zone – Action

## **NEW BUSINESS**

10. Consideration of Adoption of Resolution No. 2010-04: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$598.00 for Each EDU plus a \$2.00 Collection Fee for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2010-2011 (Miller) – Action
  
11. Consideration of Adoption of Resolution No. 2010-05: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,457.00 for Each EDU plus a \$2.00 Collection Fee for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2010-2011 (Miller) – Action
  
12. PUBLIC HEARING: Fiscal Year 2010-2011 Final Budget
  - a. Public Comment
  - b. Consideration of Adoption of FY 2010-2011 Final Budget by Resolution No. 2010-06: A Resolution Approving and Adopting the Fiscal Year 2010-2011 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2010-2011 (Miller) – Action
  
13. Consideration of Adoption of Resolution No. 2010-07: Determination of Appropriations Limit for Fiscal Year 2010-2011 (Miller) – Action
  
14. Consideration of Authorization and Approval for District Manager to Terminate Agreement for Legal Services between Sanitary District No. 5 of Marin County and County Counsel of Marin County (Lynch) – Action

## **COMMITTEE REPORTS**

15. Information Technology Committee (Brady/Fedotoff)
16. Capital Improvement Program Committee (Wiley/Fedotoff)
17. Governance Committee (McAuliffe/Benediktsson)
18. Paradise Cove Committee (Benediktsson/Wiley)
19. Personnel Committee (Benediktsson/McAuliffe)
20. Communications Committee (Brady/McAuliffe)
21. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

### **ENVIROMENTAL**

## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

22. Summary of Mgr. Miller's Master of Public Administration Class Notes Regarding Guest Presentation from Office of the Governor on: State Budget Crisis, Governor's Proposed Solutions, and Pension Reform (Miller)
23. 2009-2010 Marin County Civil Grand Jury Report: The Cost of Governance: Local Control Comes at a Price – June 15, 2010 (Miller)
24. Carollo Engineers Staffing Evaluation Report Dated July 6, 2010 (Lynch)

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on August 10, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

Accessible public meetings: *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or smiller@sani5.org at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, August 10, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (b) of Government Code Section 54956.9: One case

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: District Manager

**OPEN SESSION**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of July 13, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for July 2010 (Miller)
3. Receipt of Financial Reports for July 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report June 2010

5. District Manager's Summary Report of July 2010 (Lynch)

### **NEW BUSINESS**

6. Consideration of Authorization and Approval for District Manager to Execute Professional Services Agreement with Oakley Water Strategies for the Paradise Cove Wastewater Treatment Plant NPDES Permit Renewal for an Amount Not to Exceed \$49,655.00 (Lynch) – Action
7. Consideration of Authorization and Approval for District Manager to Execute Contract with Roy's Sewer Service, Inc. for Sanitary Sewer Investigation and GIS Project for an Amount Not to Exceed \$101,379.00 (Lynch) – Action
8. Consideration of Authorization and Approval for District Manager to Execute Professional Services Agreement with E2 Engineering Consultants, Inc. for Inflow & Infiltration Control Flow Monitoring Study for an Amount Not to Exceed \$50,000.00 (Lynch) – Action
9. Consideration of Authorization and Approval for District Manager to Execute Professional Services Agreement with Carollo Engineers for Mechanical, Electrical, Structural, and Control System Rehabilitation Study for an Amount Not to Exceed \$63,520.00 (Lynch) – Action
10. Consideration of Authorization and Approval for District Manager to Purchase a Push Lateral Camera for an Amount Not to Exceed \$11,512.50 (Lynch) – Action
11. Consideration of Setting Date and Time of Regular Monthly Board Meetings for Third Tuesday of Every Month at 7 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (McAuliffe) – Action

### **UNFINISHED BUSINESS**

### **COMMITTEE REPORTS**

12. Information Technology Committee (Brady/Fedotoff)
13. Capital Improvement Program Committee (Wiley/Fedotoff)
14. Governance Committee (McAuliffe/Benediktsson)
15. Paradise Cove Committee (Benediktsson/Wiley)
16. Personnel Committee (Benediktsson/McAuliffe)
17. Communications Committee (Brady/McAuliffe)
18. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

### **OTHER BUSINESS**

**ENVIROMENTAL**

**CORRESPONDENCE**

**INFORMATIONAL ITEMS**

19. Summary of Agreement between SD5 & River Watch (Lynch)
20. Recap of July 15, 2010 Meeting with Marin Association of Realtors (Lynch)

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on September 14, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, September 14, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of August 10, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for August 2010 (Miller)
3. Receipt of Financial Reports for August 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report July 2010
5. District Manager's Summary Report of August 2010 (Lynch)

**NEW BUSINESS**

6. Consideration of Setting Date, Time, and Location of Board Workshop for Paradise Cove Residents for October 5, 2010 at 7 p.m. at the Town of Tiburon Council Chambers at 1505 Tiburon Blvd., Tiburon, California (Lynch) – Action
7. Consideration of Setting Date, Time, and Location of Board Workshop/Presentation with Carollo Engineers for October 22, 2010 at 10 a.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) – Action



8. Consideration of Authorizing and Approving District Manager to Advertise for Truck-Mounted Continuous Rodder (Lynch) – Action
9. Consideration of Adoption of Resolution No. 2010-09: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority’s Health Benefits Ancillary Coverages (Miller) – Action
10. Consideration of Adoption of Resolution No. 2010-10: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Approving the Filing with the California Employment Development Department of an Application for Elective Coverage under Section 710.5 of the Unemployment Insurance Code (Miller) – Action

## **UNFINISHED BUSINESS**

## **COMMITTEE REPORTS**

11. Information Technology Committee (Brady/Fedotoff)
12. Capital Improvement Program Committee (Wiley/Fedotoff)
13. Governance Committee (McAuliffe/Benediktsson)
14. Paradise Cove Committee (Benediktsson/Wiley)
15. Personnel Committee (Benediktsson/McAuliffe)
16. Communications Committee (Brady/McAuliffe)
17. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

## **ENVIRONMENTAL**

## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

18. News Release from Marin Association of Realtors Dated August 31, 2010: “Marin Realtors Call for 10-Year Action Plan to Address Local Sewer Lateral Problems”

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 19, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Town of Tiburon Council Chambers**  
**1505 Tiburon Blvd., Tiburon, California**  
**Tuesday, October 5, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**PARADISE COVE SEWER LINE CONNECTION WORKSHOP**

1. Discussion of Paradise Cove Sewer Line Connections
  - a. Presentation by District Staff and Board of Directors
  - b. Public Comment

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 19, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, October 19, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of September 14, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for September 2010 (Miller)
3. Receipt of Financial Reports for September 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report August 2010
5. District Manager's Summary Report of September 2010 (Lynch)

**NEW BUSINESS**

6. Consideration of Setting Date, Time, and Location of Special Board Meeting Regarding Paradise Cove Connections for November 4, 2010 at 7 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) – Action
7. Consideration of Changing Date of Board Workshop with Carollo Engineers Regarding Main Plant Asset Condition Assessment from October 22, 2010 to November 5, 2010 at 10 a.m. at the

Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) –  
Action

8. Consideration of Authorization and Approval to Move \$21,000.00 in Previously Approved and Unspent Capital Expenditures in the Tiburon Sewer Line Rehab Account and \$14,000.00 in Previously Approved and Unspent Capital Expenditures in the Belvedere Sewer Line Rehab Account from FY 2009-2010 Final Budget to FY 2010-2011 Final Budget (Miller) – Action

## **UNFINISHED BUSINESS**

## **COMMITTEE REPORTS**

9. Information Technology Committee (Brady/Fedotoff)
10. Capital Improvement Program Committee (Wiley/Fedotoff)
11. Governance Committee (McAuliffe/Benediktsson)
12. Paradise Cove Committee (Benediktsson/Wiley)
13. Personnel Committee (Benediktsson/McAuliffe)
14. Communications Committee (Brady/McAuliffe)
15. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

## **ENVIRONMENTAL**

## **CORRESPONDENCE**

16. Letter to Board of Directors from Bee Kilgore Dated October 6, 2010
17. Letter to Board of Directors from Barbara and James Kautz Dated October 6, 2010
18. Response Letter to Barbara and James Kautz from Board of Directors Dated October 13, 2010

## **INFORMATIONAL ITEMS**

19. Call for Nominations – LAFCO Alternate Special District Member
20. LAO Policy Brief: Major Features of California's 2010-11 Budget

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on November 16, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Town of Tiburon Council Chambers**  
**1505 Tiburon Blvd., Tiburon, California**  
**Wednesday, November 3, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**UNFINISHED BUSINESS**

1. **PUBLIC HEARING:** Consideration of Repealing the Board of Directors' Direction to Staff at the August 10, 2010 Regular Board Meeting to Enforce the District Ordinance No. 70-1 that Requires Mandatory Connection to Sewer Lines that Become Available – Action
2. **PUBLIC HEARING:** Consideration of Directing District Staff to Enforce the District Ordinance No. 70-1 that Requires Mandatory Connection to Sewer Lines that Become Available – Action

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on November 16, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, November 16, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of October 5, 2010 Special Board Meeting Minutes (Miller)
2. Approval of October 19, 2010 Regular Board Meeting Minutes (Miller)
3. Approval of Warrants for October 2010 (Miller)
4. Receipt of Financial Reports for October 2010 (Miller)

**MANAGEMENT REPORT**

5. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report September 2010
6. District Manager's Summary Report of October 2010 (Lynch)

**NEW BUSINESS**

7. Consideration of Setting Date, Time, and Location of Next Regular Board Meeting for December 15, 2010 at 7 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (McAuliffe) – Action



**UNFINISHED BUSINESS**

**COMMITTEE REPORTS**

8. Information Technology Committee (Brady/Fedotoff)
9. Capital Improvement Program Committee (Wiley/Fedotoff)
10. Governance Committee (McAuliffe/Benediktsson)
11. Paradise Cove Committee (Benediktsson/Wiley)
12. Personnel Committee (Benediktsson/McAuliffe)
13. Communications Committee (Brady/McAuliffe)
14. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

**OTHER BUSINESS**

**ENVIRONMENTAL**

**CORRESPONDENCE**

**INFORMATIONAL ITEMS**

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 21, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Wednesday, December 15, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of November 16, 2010 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for November 2010 (Miller)
3. Receipt of Financial Reports for November 2010 (Miller)

**MANAGEMENT REPORT**

4. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report October 2010
5. District Manager's Summary Report of November 2010 (Lynch)

**NEW BUSINESS**

6. Consideration of Determining District's Vote in Mail Ballot Election to Select Local Agency Formation Commission Alternate Special District Member (Lynch) – Action
7. Consideration of Setting Date, Time, and Location of Board Workshop with Carollo Engineers Regarding Main Plant Asset Condition Assessment for January 7, 2011 at 10 a.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California (Lynch) – Action

## **UNFINISHED BUSINESS**

## **COMMITTEE REPORTS**

8. Information Technology Committee (Brady/Fedotoff)
9. Capital Improvement Program Committee (Wiley/Fedotoff)
10. Governance Committee (McAuliffe/Benediktsson)
11. Paradise Cove Committee (Benediktsson/Wiley)
12. Personnel Committee (Benediktsson/McAuliffe)
13. Communications Committee (Brady/McAuliffe)
14. Finance & Fiscal Oversight Committee (Wiley/McAuliffe)

## **OTHER BUSINESS**

## **ENVIRONMENTAL**

## **CORRESPONDENCE**

## **INFORMATIONAL ITEMS**

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 18, 2011 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.*

Claire McAuliffe, President  
Corinne W. Wiley, Vice President

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Monday, December 20, 2010 9:00 a.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**NEW BUSINESS**

1. Consideration of Filling the District Board Vacancy, which Became Effective December 15, 2010, by Either an Election or Board Appointment, and Authorization for District Staff to Implement the Chosen Method (Lynch) – Action
2. Consideration of Authorization and Approval for District Manager to Execute Contract with WECO Industries for Purchase of Rodder Truck for an Amount Not to Exceed \$165,078.10 (Lynch) – Action

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 25, 2011 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

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Claire McAuliffe, President  
Corinne Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**CANCELLATION NOTICE OF MEETING**

**Sanitary District No. 5 of Marin County  
Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, California  
Tuesday, December 21, 2010 7:00 p.m.**

**The Board of Directors cancelled the Tuesday, December 21, 2010 Regular Board Meeting**

**The December 21<sup>st</sup> meeting is rescheduled to Wednesday, December 15, 2010 at 7:00 p.m.  
to take place at 2001 Paradise Drive, Tiburon, California**

Claire McAuliffe, President  
Corinne W. Wiley, Vice President  
V. William Brady, Secretary

Catharine Benediktsson, Director  
Roy Fedotoff, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Special Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, May 18, 2010 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**CLOSED SESSION**

CONFERENCE WITH LABOR NEGOTIATORS – Government Code Section 54957.6  
District designated representatives: Pres. McAuliffe and Dir. Benediktsson  
Employee organization: District employees

**OPEN SESSION**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**NEW BUSINESS**

1. Consideration of Adoption of Resolution No. 2010-03: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Authorizing Its Representatives to Enter into an Amended Memorandum of Understanding between Sanitary District No. 5 of Marin County and Employees of Sanitary District No. 5 of Marin County – Action

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on June 8, 2010 at 7:00 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*