

Catharine Benediktsson, President  
Michael Lasky, Vice President  
Roy Fedotoff, Secretary

John Carapiet, Director  
Richard Snyder, Director

**NOTICE AND AGENDA**  
**Sanitary District No. 5 of Marin County**  
**Special & Regular Board Meeting**  
**at Tiburon Fire Protection District Meeting Room**  
**1679 Tiburon Blvd., Tiburon, California**  
**Tuesday, February 18, 2014**

**5:00 P.M. SPECIAL BOARD MEETING – CLOSED SESSION**

1. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed Sessions are not open to the public).
  - a. Conference With Legal Counsel- Anticipated Litigation.
    - i. Initiation of litigation pursuant to subdivision (c) of Section 54956.9: 1 potential case
    - ii. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 potential case
    - iii. Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 potential case

**7:00 P.M. REGULAR BOARD MEETING – OPEN SESSION**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

## **CONSENT CALENDAR**

1. Approval of January 21, 2014, Special & Regular Board Meeting Minutes (Dohrmann)
2. Approval of February 4, 2014, Special Board Meeting Minutes (Dohrmann)
3. Approval of all Warrants for January 22, 2014, through February 18, 2014 (Dohrmann)
4. Receipt of Financial Reports for January, 2014 (Dohrmann)
5. Acceptance of Project and Approval of Auburn Application for Payment #20, in the amount of \$301,208.69, including Release of 50% Retention (\$238,783.76), for the Main Plant Rehabilitation Project (Miller)
6. Appointment of Committee Members (Benediktsson)

## **DISTRICT COUNSEL REPORT**

### **MANAGEMENT REPORTS**

7. Main Plant Rehabilitation Project Progress Report (Carollo/Rubio)
8. District Management Summary Report and Operations/Maintenance Report (Miller/Rubio)

### **NEW BUSINESS**

9. Review of New State Water Resources Control Board Requirements for Sanitary Sewer Overflow Reporting (Rubio)
10. Consideration of Authorizing and Approval of Contract Finalization for SASM Agreement (Kahn/Simmons) - Action
11. Consideration and Approval of Professional Services Agreement with Rhoma Young & Associates, as a Human Resources Consultant (Benediktsson) - Action
12. Consideration of Adoption of Resolution No. 2014-01: Updating District Officers Authorized to Order the Deposit or Withdrawal of Monies in the Local Agency Investment Fund (Miller) – Action
13. Consideration to Waive Bid Irregularity, Reject Protest from W.R. Forde Associates and Award Construction Contract to Low Bidder, D'Arcy & Harty of San Francisco, for the 2013/14 Sewer Rehabilitation Project, at a Cost Not to Exceed of \$481,334.00 (Simmons) – Action
14. Consideration and Approval of Proposal for Bid Assistance and Construction Related Services, at a Cost Not to Exceed \$19,900, with Nute Engineering for the 2013/14 Sewer Rehabilitation Project, and Authorization for District Manager to Execute Professional Services Agreement (Simmons) – Action
15. Consideration of Approving Professional Services Agreement with West Yost Associates for Preparation of Collection System Assessment Report and the Development of a Rehabilitation

and Replacement Program Using Data for the Tiburon Peninsula and City of Belvedere Collection System Zones Using Data Collected and Compiled by Harris Associates in 2005 and 2006, at a Cost Not to Exceed \$48,352.00 (Simmons) - Action

16. Consideration of Postponing Wet Weather Flow Monitoring I&I Study to Next Fiscal Year (Simmons) – Action

17. Consideration of Adopting Updated Supplemental Financial Management Policies and Procedures Regarding Zone Allocation Percentages and Depreciation Allocation (Miller) – Action

**UNFINISHED BUSINESS:** None

## **COMMITTEE REPORTS**

- 18. Capital Improvement Program Committee (Fedotoff/Lasky)
- 19. Governance Committee (Benediktsson/Snyder)
- 20. Main Plant Rehabilitation Oversight Committee (Fedotoff/Lasky)
- 21. Finance & Fiscal Oversight Committee (Benediktsson/Snyder)
- 22. Communication Committee (Lasky/Snyder)
- 23. Personnel Committee (Snyder/Lasky)
- 24. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)
- 25. Ad Hoc Tiburon Pump Station #4 Committee (Benediktsson/Carapiet)

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on March 18, 2014, at 6:30 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org) at least two days prior to the meeting.