

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Tiburon Fire Protection District Meeting Room**  
**1679 Tiburon Blvd., Tiburon, California**  
**Tuesday, August 28, 2012, 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of July 17, 2012, Regular Board Meeting Minutes (Henriksen)
2. Approval of July 26, 2012, Special Board Meeting Minutes (Henriksen)
3. Approval of July 27, 2012, Special Board Meeting Minutes (Henriksen)
4. Approval of All Warrants for July 2012 and Main Plant Rehabilitation Project Warrants for August 2012 (Miller)
5. Receipt of Financial Reports for July 2012 (Miller)

**MANAGEMENT REPORTS**

6. Main Plant Rehabilitation Project Progress Report (Wing)
7. District Management Summary Report (Miller)

**NEW BUSINESS**

8. Consideration of Granting District Manager Authority to Approve Main Plant Rehabilitation Project Construction Contract Change Orders up to a Maximum of \$15,000.00 per Change Order, for an Aggregate up to a Maximum of \$50,000.00 (Teiser) – Action
9. Consideration of Approval of Agreement for Employment as Wastewater Facilities Manager between Sanitary District No. 5 of Marin County and Antonio Rubio, and Adoption of Updated Position Description (Miller) – Action
10. Consideration of Approval of Agreement for Employment as Confidential Administrative Assistant between Sanitary District No. 5 of Marin County and Lynn Henriksen, and Adoption of Updated Salary Step Range (Benediktsson) – Action
11. Consideration of Appointment of Sec. Fedotoff as Chair of Main Plant Rehabilitation Oversight Committee (Benediktsson) – Action

**UNFINISHED BUSINESS:** None

**COMMITTEE REPORTS**

12. Capital Improvement Program Committee (Fedotoff/Lasky)
13. Governance Committee (Benediktsson/Snyder)
14. Main Plant Rehabilitation Oversight Committee (Teiser/Fedotoff)
15. Finance & Fiscal Oversight Committee (Benediktsson/Teiser)
16. Communication Committee (Lasky/Snyder)
17. Personnel Committee (Snyder/Lasky)
18. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)
19. Ad Hoc Labor Advisory Committee (Snyder/Lasky)

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE**

21. Letter to Sanitary District No. 5 from Point Tiburon Marsh Home Owners Association Dated August 9, 2012, Regarding Proposed Acceptance of Sewer Line by Sanitary District No. 5
22. Letter to Sanitary District No. 5 from Marin Association of Realtors Dated August 10, 2012, Regarding Continued Compliance with the Brown Act

23. Letter to State Water Resources Control Board from Sanitary District No. 5 Dated August 13, 2012, Regarding Draft Policy for Toxicity Assessment and Control

### **INFORMATIONAL ITEMS**

24. SD5 Summer 2012 Newsletter: In the Flow (Henriksen)

### **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on September 18, 2012, at 7:00 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [lhenriksen@sani5.org](mailto:lhenriksen@sani5.org) at least two days prior to the meeting.*