

Catharine Benediktsson, President  
William Teiser, Vice President  
Roy Fedotoff, Secretary

Michael Lasky, Director  
Richard Snyder, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Tiburon Fire Protection District Meeting Room**  
**1679 Tiburon Blvd., Tiburon, California**  
**Tuesday, June 19, 2012, 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**CLOSED SESSION**

**CONFERENCE WITH LABOR NEGOTIATORS**

**Agency designated representatives:** Richard Snyder and Michael Lasky

**Unrepresented employees:** District Manager and Assistant District Manager/Chief Plant Operator/Project Coordinator

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of May 10, 2012, Special Board Meeting Minutes (Henriksen)
2. Approval of May 14, 2012, Regular Board Meeting Minutes (Henriksen)
3. Approval of Warrants for May 2012 (Miller)
4. Receipt of Financial Reports for May 2012 (Miller)

**MANAGEMENT REPORTS**

5. Main Plant Rehabilitation Project Progress Report (Rubio)
6. District Management Summary Report (Miller/Rubio)

## **NEW BUSINESS**

7. Consideration of Adoption of Resolution No. 2012-03: A Resolution Repealing Resolution No. 2011-02 and Establishing Updated Financial Reserve/Fund Policies for Both the Tiburon/Paradise Cove Zone and the Belvedere Zone of Sanitary District No. 5 of Marin County (Miller) – Action
8. Consideration of Adoption of Resolution No. 2012-04: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$825.00 for Each EDU plus a \$2.00 Collection Fee for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2012-2013 (Miller) – Action
9. Consideration of Adoption of Resolution No. 2012-05: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,836.00 for Each EDU plus a \$2.00 Collection Fee for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2012-2013 (Miller) – Action
10. Consideration of Adoption of FY 2012-2013 Preliminary Budget (Miller) – Action
11. Consideration of Adoption of Resolution No. 2012-06: Determination of Appropriations Limit for Fiscal Year 2012-2013 (Miller) – Action
12. Consideration of Authorization and Approval for District Manager to Engage Mr. Terry Krieg, CPA for FY 2011-2012 Audit (Miller) – Action
13. Consideration of Adoption of Updated District Manager Position Description (Benediktsson) – Action
14. Consideration of Adoption of Updated Assistant District Manager/Chief Plant Operator/Project Coordinator Position Description and Salary Step Range (Benediktsson) – Action
15. Consideration of Adoption of Updated Main Plant Rehabilitation Project Special Consultant Position Description (Benediktsson) – Action

**UNFINISHED BUSINESS:** None

## **COMMITTEE REPORTS**

16. Capital Improvement Program Committee (Fedotoff/Lasky)
17. Governance Committee (Benediktsson/Snyder)
18. Main Plant Rehabilitation Oversight Committee (Teiser/Fedotoff)
19. Finance & Fiscal Oversight Committee (Benediktsson/Teiser)

- 20. Communication Committee (Lasky/Snyder)
- 21. Personnel Committee (Snyder/Lasky)
- 22. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)
- 23. Ad Hoc Labor Advisory Committee (Snyder/Lasky)

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

### **INFORMATIONAL ITEMS**

- 24. FY 2012-13 Budget for Marin Local Agency Formation Commission Apportionment of Net Operating Expenses

### **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 17, 2012, at 7:00 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [smiller@sani5.org](mailto:smiller@sani5.org) at least two days prior to the meeting.