

Catharine Benediktsson, President  
William Teiser, Vice President  
Roy Fedotoff, Secretary

Michael Lasky, Director  
Richard Snyder, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Tiburon Fire Protection District Meeting Room**  
**1679 Tiburon Blvd., Tiburon, California**  
**Tuesday, September 18, 2012, 7:00 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment. Please limit public comments to no more than three minutes.

**CLOSED SESSION**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: 1 case

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of August 28, 2012, Regular Board Meeting Minutes (Henriksen)
2. Approval of All Warrants for August 2012 and Main Plant Rehabilitation Project Warrants for September 2012 (Miller)
3. Receipt of Financial Reports for August 2012 (Miller)

**MANAGEMENT REPORTS**

4. Main Plant Rehabilitation Project Progress Report (Wing)
5. District Management Summary Report (Miller)

**NEW BUSINESS**

6. Consideration of Granting District Manager Authority to Approve Main Plant Rehabilitation Project Construction Contract Change Orders up to a Maximum of \$15,000.00 per Change Order, for an Aggregate Amount Not to Exceed \$175,000.00 (Fedotoff) – Action
7. Consideration of Authorizing District Manager to Negotiate and Execute Professional Services Agreement with Dan Cortinovis to Provide Operations Assistance for the Main Wastewater Treatment Plant During the Main Plant Rehabilitation Project for an Amount Not to Exceed \$37,440.00 (Miller) – Action
8. Consideration of Adopting Resolution No. 2012-09: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting Personnel Policies and Procedures (Miller) – Action
9. Consideration of Filling Upcoming District Board Vacancy by Either an Election or Board Appointment, and Authorizing District Staff to Implement the Chosen Method (Miller) – Action
10. Consideration of Appointment Changes to Committees for the Remainder of 2012 (Benediktsson) – Action

**UNFINISHED BUSINESS:** None

**COMMITTEE REPORTS**

11. Capital Improvement Program Committee (Fedotoff/Lasky)
12. Governance Committee (Benediktsson/Snyder)
13. Main Plant Rehabilitation Oversight Committee (Fedotoff/Teiser)
14. Finance & Fiscal Oversight Committee (Benediktsson/Teiser)
15. Communication Committee (Lasky/Snyder)
16. Personnel Committee (Snyder/Lasky)
17. Ad Hoc Point Tiburon Committee (Benediktsson/Snyder)
20. Ad Hoc Labor Advisory Committee (Snyder/Lasky)

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

## **ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 16, 2012, at 7:00 p.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings:* Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [lhenriksen@sani5.org](mailto:lhenriksen@sani5.org) at least two days prior to the meeting.