

Claire McAuliffe, President
Corinne W. Wiley, Vice President
V. William Brady, Secretary

Catharine Benediktsson, Director
Roy Fedotoff, Director

**Sanitary District No. 5 of Marin County
Finance & Fiscal Oversight Committee Meeting Minutes
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, July 6, 2010 10:00 a.m.**

CALL TO ORDER at 10:02 a.m.

- I. ROLL CALL:** Directors present: Corinne W. Wiley, Chair
Claire McAuliffe
- Staff present: Robert L. Lynch, District Manager
Samantha Miller, Office/Finance Manager

II. PUBLIC COMMENTS: None

III. NEW BUSINESS:

a. Warrants for June 2010 (attached)

The Committee reviewed and approved warrants for June 1 - 30, 2010, #3873 through 3937, in the amount of \$215,328.61. Mgr. Miller noted that warrant #3883 to Rauch Communication Consultants for \$11,586.21 has been held, at the request of Pres. McAuliffe. The Committee asked about the high cost for MMWD this month. Mgr. Miller explained that the water bill for the main plant was four times higher than it should have been, and District staff is currently working on getting a credit for part of this from MMWD, as a water leak at the main plant was identified and fixed last month.

b. Financial Reports for June 2010 (attached)

The Committee reviewed and approved the Preliminary Financial Reports for June 1 - 30, 2010. The Committee was pleased that the Preliminary Combined Total Budget vs. Actual Report shows the District's FY 2009-2010 total income at 102.7% of budget, total expenses at 98.8% of budget, and net income (to be transferred to reserves) at 119% of budget. The Committee noted this is a good testament to Mgr. Lynch and Mgr. Miller, and how well they are running the District on the financial side.

Recorded by Samantha Miller