

**Minutes of a Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, February 21, 2019**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER** by Vice President John Carapiet at 5:00 P.M.

<b>ROLL CALL</b>	Directors present:	John Carapiet, Vice President Michael Lasky, Secretary Catharine Benediktsson, Director Richard Snyder, Director
	Directors Absent:	Tod Moody, President
	Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

- Director Benediktsson requested SD5 establish a policy in response to County of Marin's Zero Property Tax Exchange Master Agreement for Jurisdictional Changes for Annexation Filed with LAFCO Affecting Special Districts (Issued February 25, 2014)

**CONSENT CALENDAR:**

1. Approval of January 17, 2019, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for January 16<sup>th</sup> through February 14<sup>th</sup>, 2019; JP Morgan Chase Bank Check No. 6730 through Check No. 6777, all transactions totaling in the amount of \$295,331.37; and, Review and Receive January 2019 Payroll, in the amount of \$123,323.63 (Dohrmann)
3. Receipt of Financial Reports for January 2019 (Dohrmann)

Discussion by the Board. Motion (Snyder/Lasky) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed 4-0-0-1.

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

5. Review and Discuss 2019 SD5 Weather Event Activities, as of February 18, 2019

District Manager, Tony Rubio, presented a written and verbal report on the Vistazo West Slide Repair and a manhole in Tiburon, which overflowed due to the storms and saturated surrounding grounds. DM Rubio responded to questions from the Board. Discussion by the Board.

6. Review and Discuss Letter from Caprice Restaurant (February 13, 2019), re Valet Parking – Action, Rubio

Discussion by the Board. Consensus to table until March 2019 Board Meeting.

7. Review and Select Nominee for CSDA Board of Directors Call for Nominations, Seat B – Action, Dohrmann

Discussion by the Board. Motion (Snyder/Benediktsson) to Nominate SD5 Board Member, Tod Moody, for California Sanitary District's Association (CSDA) Bay Area Seat B. Passed 4-0-0-1.

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

8. Capital Improvement Program Committee (Lasky/Carapiet) – Written & verbal report provided

9. Governance Committee (Snyder/Benediktsson) – None

10. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Verbal report provided

11. Personnel Committee (Moody/Snyder) – None

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:**

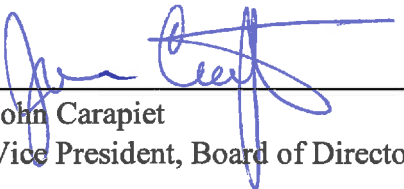
12. Review Finalized Financial Transaction Reports Submitted to CA SCO, on Behalf of SD5 and Tiburon-Belvedere Wastewater Financing Authority, by Perotti & Carrade

13. Review of CalPERS CERBT 75 Schedule of Changes in Fiduciary Net Position by Employer, as of June 30, 2018 (Electronic SD5-Specified copy provided for Finance Meeting; Full Hard-Copy Report Available upon Request)

### ADJOURNMENT

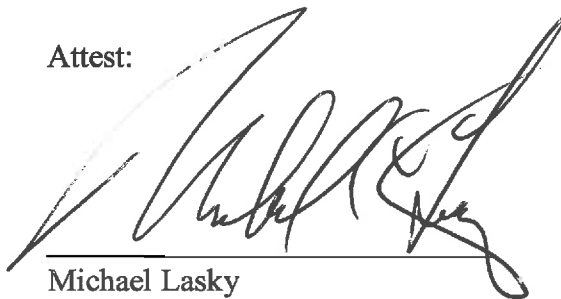
The Board adjourned at 5:50 p.m. to a Regular Board Meeting on March 21, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:



John Carapiet  
Vice President, Board of Directors

Attest:



Michael Lasky  
Secretary, Board of Directors

*The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org) at least two days prior to the meeting.*