

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, November 15, 2018**

CALL TO ORDER by President Carapiet at 5:01 P.M.

ROLL CALL

Directors present:	John Carapiet, President Catharine Benediktsson, Secretary Richard Snyder, Director Michael Lasky, Director (5:18PM)
Directors absent:	Tod Moody, Vice President
Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager
Consultants present:	Benjamin Stock, Burke, Williams, Sorensen, LLP
Visitors present:	Omar Arias-Montez, Tiburon resident

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- Secretary Benediktsson, Chair of the Finance Committee, requested the Capital Improvement Project (CIP) Committee review upcoming SD5 capital costs, to allocate appropriate funds as necessary for budgeting purposes over the next several years

CONSENT CALENDAR:

1. Approval of October 18, 2018, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for October 12th through November 13th, 2018; JP Morgan Chase Bank Check No. 6569 through Check No. 6624, all transactions totaling in the amount of \$273,282.08; and Review and Receive October 2018 Payroll, in the amount of \$88,788.04 (Dohrmann)
3. Receipt of Financial Reports for October, 2018 (Dohrmann)

Discussion by the Board. Motion (Snyder/Benediktsson) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed (3-0-0-2).

President Carapiet moved to New Business, Item No. 5, as described on the agenda, to this time.

NEW BUSINESS:

5. Review & Approve SD5 FY2017-2018 Audit, presented by Kathryn Harris of Perotti & Carrade – Action (Rubio)

Kathryn Harris, of Perotti & Carrade, presented and reviewed the SD5 FY2017-2018 Audit, responding to questions from the Board. Discussion by the Board. Motion (Snyder/Benediktsson) to approve SD5 FY2017-2018 Final Audit from Perotti & Carrade. Passed (4-0-0-1).

President Carapiet moved to Management Reports, Item No. 4, as described on the agenda, to this time.

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

President Carapiet moved to New Business, Item No. 6, as described on the agenda, to this time.

NEW BUSINESS:

6. Review & Approve Revised Benefits Offered to Employees Hired after December 12, 2012 – Action (Rubio)

Discussion by the Board. Motion (Snyder/Benediktsson) to Direct District Manager to Meet and Confer with SD5 Employees re Revised Benefits Offered to Employees Hired after December 12, 2012. Passed (4-0-0-1).

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

7. Capital Improvement Program Committee (Lasky/Moody) – Written & verbal report provided

8. Governance Committee (Snyder/Lasky) - None

9. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – Verbal report provided

10. Personnel Committee (Moody/Snyder) - None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

CONVENE TO CLOSED SESSION:

- 1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
 - b) Closed Session pursuant to Section 54957(b)(1) – Employee Performance Evaluation
 - i. Employee – District Manager
- 2) Report out of Closed Session


Closed session item tabled to December’s Regular Board Meeting.

ADJOURNMENT

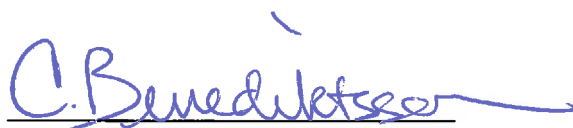
The Board adjourned at 5:59 p.m. to a Regular Board Meeting on December 20th, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



John Carapiet
President, Board of Directors



Catharine Benediktsson
Secretary, Board of Directors