

**Minutes of a Special Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, August 23, 2018**

5:00 P.M. SPECIAL BOARD MEETING

CALL TO ORDER by President Carapiet at 5:02 P.M.

ROLL CALL

Directors present: John Carapiet, President
Tod Moody, Vice President
Richard Snyder, Director
Michael Lasky, Director

Director's absent: Catharine Benediktsson, Secretary

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

There were no Directors' comments at this time.

CONSENT CALENDAR:

1. Approval of July 19, 2018, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for July 12th through August 16th, 2018; JP Morgan Chase Bank Check No. 6426 through Check No. 6479, all transactions totaling in the amount of \$297,732.86; and Review and Receive July 2018 Payroll, in the amount of \$111,686.39 (Dohrmann)
3. Receipt of Financial Reports for July, 2018 (Dohrmann)

Discussion by the Board. Motion (Snyder/Moody) to approve Items No. 1 through No. 3 on the Consent Calendar. Passed (4-0-0-1).

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. Review and Approve Resolution No. 2018-10: A Resolution Approving Expenditures in the Amount of \$34,781.65 (Thirty Four Thousand Dollars, Seven Hundred Eighty One Dollars and Sixty Five Cents), for Emergency Repairs Made at Belvedere Pump Station #1's Force Main, Located on Juanita Lane, On or After July 31, 2018, as a Result of 3rd Party Damages – Action (Rubio)

Discussion by the Board. Motion (Snyder/Lasky) to approve Resolution No. 2018-10: A Resolution Approving Expenditures in the Amount of \$34,781.65 (Thirty Four Thousand Dollars, Seven Hundred Eighty One Dollars and Sixty Five Cents), for Emergency Repairs Made at Belvedere Pump Station #1's Force Main, Located on Juanita Lane, On or After July 31, 2018, as a Result of 3rd Party Damages. Passed (4-0-0-1).

6. Review and Approve Cove Rd. Force Main Rehabilitation Project Proposal from Nute – Action (Rubio)

Discussion by the Board. Motion (Snyder/Lasky) to approve Cove Rd. Force Main Rehabilitation Project Proposal, plus Option #1, from Nute Engineering. Passed (4-0-0-1).

7. Review County of Marin Board of Supervisors' Request for Biennial Review of Conflict of Interest Code. Review and Discuss Updating SD5 Rules of Procedure – Action (Rubio)

Discussion by the Board. Motion (Snyder/Lasky) to advise the County of Marin Board of Supervisors of no changes at SD5 Conflict of Interest Code nor SD5 Rules of Procedure. Passed (4-0-0-1).

8. Review and Discuss Town of Tiburon's Postponement of Pump Station Installation at Tiburon Boulevard and Beach Road. (McCrohan, D. (2018, August 15). Tiburon tables plans to add pump station to prevent downtown flooding. *The Ark Newspaper*, pp. 5, 18.) – Rubio

Discussion by the Board.

9. Consideration and Approval of Change Order Proposal, in the Amount of \$29,831.00 (Twenty Nine Thousand, Eight Hundred Thirty One Dollars), for the FY2017-2018 Sewer Rehabilitation Project – Emergency Work – Action (Rubio)

Discussion by the Board. Motion (Snyder/Lasky) to approve Change Order Proposal, in the Amount of \$29,831.00 (Twenty Nine Thousand, Eight Hundred Thirty One Dollars), for the FY2017-2018 Sewer Rehabilitation Project – Emergency Work. Passed (4-0-0-1).

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

10. Capital Improvement Program Committee (Lasky/Moody) – Action Item Log & verbal report
11. Governance Committee (Snyder/Lasky) – None
12. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – Verbal report
13. Personnel Committee (Moody/Snyder) – None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS:

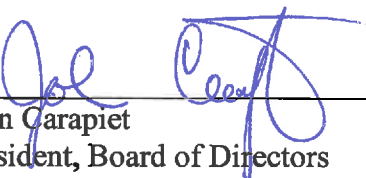
14. CalPERS Newsroom, July 12, 2018: CalPERS Reports Preliminary 8.6% Investment Return for Fiscal Year 2017-2018

ADJOURNMENT

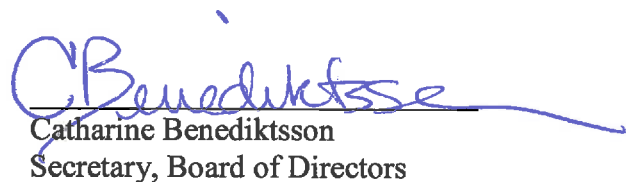
The Board adjourned at 5:50 p.m. to a Regular Board Meeting on September 20th, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



John Carapiet
President, Board of Directors



Catharine Benediktsson
Secretary, Board of Directors