

**Regular Board Meeting Minutes
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, April 19, 2018**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER by President Carapiet at 5:03 P.M.

ROLL CALL

Directors present:	John Carapiet, President Catharine Benediktsson, Secretary Michael Lasky, Director
Directors absent:	Tod Moody, Vice President Richard Snyder, Director
Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager
Consultants present:	Benjamin Stock, Burke, Williams, Sorensen, LLP
Others present:	Omar Arias, Tiburon Resident

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

There were no public comments at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

- President Carapiet requested a dedication date be scheduled for the newly renovated and working Tiburon Pump Station No. 5
- Vice President (via email in absentia), requested reconsideration of adding a 4" plastic reclaim water line at the Cove Rd Force Main Project, for future use; no connection needed.

CONSENT CALENDAR:

1. Approval of March 13, 2018, Special Board Meeting (Strategic Planning Workshop) Minutes, March 15, 2018, Regular Board Meeting Minutes, and April 3, Special Board Meeting (Budget Workshop) Minutes (Dohrmann)

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2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for March 9th, 2018 through April 12th, 2018; JP Morgan Chase Bank Check No. 6216 through Check No. 6272, all transactions totaling in the amount of \$171,450.67; and Review and Receive March 2018 Payroll in the amount of \$93,096.41 (Dohrmann)

3. Receipt of Financial Reports for March, 2018 (Dohrmann)

Discussion by the Board. President Carapiet asked to pull Item No. 2 from the Consent Calendar for discussion. Motion (Benediktsson/Lasky) to approve Items No. 1 and No. 3 on the Consent Calendar. Passed (3-0-0-2).

Discussion by the Board re Consent Calendar Item No. 2. Motion (Benediktsson/Lasky) to approve Item No. 2 on the Consent Calendar. Passed (3-0-0-2).

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

5. Approval of Fiscal Year 2018-2019 Revised Strategic Plan for Public Notice re Consideration of Approval and Adoption of Fiscal Year 2018-2019 Final SD5 Strategic Plan (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) to approve and adoption of Fiscal Year 2018-2019 Final SD5 Strategic Plan. Passed (3-0-0-2).

6. Review and Approve Resolution No. 2018-04: A Resolution of the Governing Body of Sanitary District No. 5 of Marin County Proposing an Election Be Held in Its Jurisdiction, Requesting the Board of Supervisors to Consolidate With Any Other Elections Conducted on Said Date, and Requesting Election Services by the Registrar of Voters – Action (Rubio)

Discussion by the Board. Motion (Lasky/Benediktsson) to approve Resolution No. 2018-04: A Resolution of the Governing Body of Sanitary District No. 5 of Marin County Proposing an Election Be Held in Its Jurisdiction, Requesting the Board of Supervisors to Consolidate with Any Other Elections Conducted on Said Date, and Requesting Election Services by the Registrar of Voters. Passed (3-0-0-2).

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

7. Capital Improvement Program Committee (Lasky/Moody) – Action Item Log & verbal report

8. Governance Committee (Snyder/Lasky) – None

9. Finance & Fiscal Oversight Committee (Benediktsson/Moody) – Action Item Log & verbal report
10. Personnel Committee (Moody/Snyder) – None
11. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Snyder) – Verbal report by District Counsel

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE:

12. Request from EAH Housing/Belvedere-Tiburon Housing Association to Waive SD5 Sewer Fees

Discussion by the Board.

INFORMATIONAL ITEMS:

13. Report of GASBY 75 Actuarial Valuation of Retiree Health Benefits, as of January 1, 2015, from North Bay Pensions
14. CSRMA Pooled Liability Program Pay Year (PY) 26 Dividend
15. FY2018-2019 CSRMA Worker's Comp Ex-Mod Factor

CONVENE TO CLOSED SESSION:

1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.

a) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of Case: In the Matter of the Appeal Regarding Uniform Allowance of Sanitary District No. 5 of Marin County Before the Board of Administration – CalPERS Case No. 2016-0350, OAH No. 2017070685

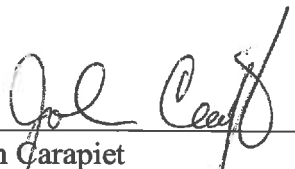
2) Report out of Closed Session

Direction given, no action taken.

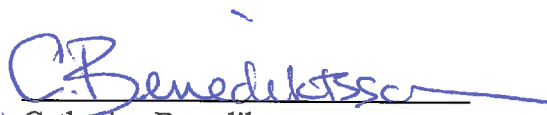
The Board adjourned at 5:55 p.m. to a Regular Board Meeting on May 17th, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



John Carapiet
President, Board of Directors



Catharine Benediktsson
Secretary, Board of Directors