



Finance & Fiscal Oversight Committee:	Chair: Secretary Catharine Benediktsson Member: Vice President Tod Moody Alternate: Director Michael Lasky
Capital Improvement Program Committee:	Chair: Director Michael Lasky Member: Vice President Tod Moody Alternate: President John Carapiet
Governance Committee:	Chair: Director Richard Snyder Member: Director Michael Lasky Alternate: Secretary Catharine Benediktsson
Personnel Committee:	Chair: Vice President Tod Moody Member: Director Richard Snyder Alternate: President John Carapiet
Tiburon PS#4 Ad Hoc Committee:	Chair: President John Carapiet Member: Director Richard Snyder Alternate: N/A

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

- Secretary Benediktsson requested District Manager Rubio's feedback be included in the next DM Report regarding an article she brought in concerning an issue called "ragging," which is becoming a common problem in sewer systems
- Director Snyder suggested Code Publishing be updated, once passed, annually
- President Carapiet asked that District Manager Rubio contact Jay Behmke re Tiburon Pump Station #4

**CONSENT CALENDAR:**

3. Approval of December 21, 2017, Regular Board Meeting Minutes (Dohrmann)
4. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for December 15<sup>th</sup> 2017 through January 11th, 2018; JP Morgan Chase Bank Check No. 6061 through Check No. 6119, all transactions totaling in the amount of \$373,506.05; and Review and Receive December 2017 Payroll in the amount of \$84,058.71 (Dohrmann)
5. Receipt of Financial Reports for December, 2017 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Lasky) to approve Items No. 3 through 5 on the Consent Calendar. Passed (4-0-0-1).

**MANAGEMENT REPORTS:**

6. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

7. Receive and Approve SD5 FY2016-2017 Final Audit from Perotti & Carrade (Rubio)

Discussion by the Board. Motion (Snyder/Moody) to approve SD5 FY2016-2017 Final Audit from Perotti & Carrade. Passed (4-0-0-1).

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

8. Capital Improvement Program Committee (Moody/Carapiet) - Action Item Log & verbal report

9. Governance Committee (Benediktsson/Snyder) - Verbal report

10. Finance & Fiscal Oversight Committee (Carapiet/Moody) - Action Item Log & verbal report

11. Personnel Committee (Lasky/Benediktsson)

12. Tiburon Pump Station #4 Ad Hoc Committee (Benediktsson/Carapiet) – see Directors' Comments

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

**ADJOURNMENT TO CLOSED SESSION**

**CONVENE TO CLOSED SESSION (5:45pm):**

- a) Conference with Legal Counsel– Anticipated Litigation
  - i. Significant exposure to litigation pursuant to Section 54956.9(d)(2):  
(2 potential cases)

13) Report out of Closed Session

Direction given, no action taken.


**ADJOURNMENT TO OPEN SESSION (6:30pm)**

**ADJOURNMENT**

The Board adjourned at 6:04 p.m. to a Regular Board Meeting on February 15<sup>th</sup>, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:

  
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John Garapiet  
President, Board of Directors

  
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Catharine Benediktsson  
Secretary, Board of Directors