

President Snyder moved to Closed Session, Item No. 1, as described on the agenda, to this time.

CONVENE TO CLOSED SESSION (5:47p.m.):

1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)

a) Closed Session pursuant to Section 54957(b)(1) – Employee Performance Evaluation

i. Employee – District Manager

2) Report out of Closed Session

No direction given or action taken at this time.

ADJOURNMENT TO OPEN SESSION

CONVENE TO OPEN SESSION (6:24p.m.):

President Snyder moved to the Consent Calendar, Item No. 3, as described on the agenda, to this time.

CONSENT CALENDAR:

3. Approval of November 16, 2017, Regular Board Meeting Minutes (Dohrmann)

4. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for November 10th through December 14th, 2017; JP Morgan Chase Bank Check No. 6007 through Check No. 6060, all transactions totaling in the amount of \$492,227.30; and Review and Receive November 2017 Payroll in the amount of \$89,780.72 (Dohrmann)

5. Receipt of Financial Reports for November, 2017 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Lasky) to approve Items No. 3 through 5 on the Consent Calendar. Passed (4-0-0-1).

MANAGEMENT REPORTS:

6. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

President Snyder moved to New Business, Item No. 8, as described on the agenda, to this time.

NEW BUSINESS:

8. Review and Approval of Final Payment to Pacific Trenchless, Inc., Including Progress Payment #2, Progress Payment #3, and Retention, and Authorizing the District Manager to Proceed with Filing Notice of Completion for the FY2016-2017 Sewer Rehabilitation Project (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) to approve final payment to Pacific Trenchless, Inc., including Progress Payment #2, Progress Payment #3, and Retention, and authorizing the District Manager to proceed with filing Notice of Completion for the FY2016-2017 Sewer Rehabilitation Project. Passed (4-0-0-1).

9. Review and Approval of Resolution No. 2017-13: A Resolution Accepting Completion and Directing District Manager to File Notice of Completion for the FY2016-2017 Sewer Rehabilitation Project (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) to approve Resolution No. 2017-13: A Resolution Accepting Completion and Directing District Manager to File Notice of Completion for the FY2016-2017 Sewer Rehabilitation Project. Passed (4-0-0-1).

10. Review and Approval of Resolution No. 2017-14: A Resolution Approving and Ratifying Expenditures Used, in the Amount of Twenty-Seven Thousand Dollars (\$27,000.00), for Emergency Repairs Made at the Sewer Main ND10A to ND10B (110'6"), at Toyon Avenue in Belvedere, Conducted by Gopher-It Trenchless on December 8th, 2017 (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Moody) to approve Resolution No. 2017-14: A Resolution Approving and Ratifying Expenditures Used, in the Amount of Twenty-Seven Thousand Dollars (\$27,000.00), for Emergency Repairs Made at the Sewer Main ND10A to ND10B (110'6"), at Toyon Avenue in Belvedere, Conducted by Gopher-It Trenchless on December 8th, 2017. Passed (4-0-0-1).

11. Review & Approve Funds for GovInvest Software Proposal, Dated November 15, 2017, re Real-Time Reporting for SD5's Pension & OPEB Balances and Actuarial Potentials (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Moody) to approve funds for GovInvest Software Proposal, dated November 15, 2017, re: real-time reporting for SD5's Pension & OPEB Balances and actuarial potentials. Passed (4-0-0-1).

12. Review & Approve amendment to District Manager's Employment Contract and Consider Award of a one-time payment to District Manager (Stock)

Discussion by the Board. Motion (Moody/Lasky) to award a one-time payment of \$25,000.00, to the District Manager. Passed (4-0-0-1).

Discussion by the Board. Motion (Benediktsson/Moody) to approve amendment to District Manager's Employment Contract to amend the entitlement regarding long-term disability. Passed (4-0-0-1).

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

- 13. Capital Improvement Program Committee (Moody/Carapiet) - Action Item Log & verbal report
- 14. Governance Committee (Benediktsson/Snyder) - None
- 15. Finance & Fiscal Oversight Committee (Carapiet/Moody) - Action Item Log & verbal report
- 16. Personnel Committee (Lasky/Benediktsson) - None
- 17. Tiburon Pump Station #4 Ad Hoc Committee (Benediktsson/Carapiet) - None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS: None

ADJOURNMENT TO CLOSED SESSION

RECONVENE TO CLOSED SESSION (6:57pm):

- a) Conference with Legal Counsel– Anticipated Litigation
 - i. Significant exposure to litigation pursuant to Section 54956.9(d)(2):
(1 potential case)

18) Report out of Closed Session

Direction given, no action taken.

ADJOURNMENT TO OPEN SESSION (7:03pm)

ADJOURNMENT

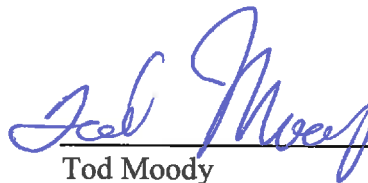
The Board adjourned at 7:12 p.m. to a Regular Board Meeting on January 18th, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



Richard Snyder
President, Board of Directors



Tod Moody
Secretary, Board of Directors