

**Minutes of a Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, September 21, 2017**

**CALL TO ORDER** by Vice President Carapiet at 5:01 P.M.

**ROLL CALL**

Directors present:	John Carapiet, Vice President Tod Moody, Secretary Catharine Benediktsson, Director
Directors absent:	Richard Snyder, President Michael Lasky, Director
Staff present:	Tony Rubio, District Manager Robin Dohrmann, Office Manager
Consultants present:	Benjamin Stock, Burke, Williams, Sorensen, LLP

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

No Directors' comments were made at this time.

**CONSENT CALENDAR:**

1. Approval of August 17, 2017, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for August 11<sup>th</sup> through September 12<sup>th</sup>, 2017; JP Morgan Chase Bank Check No. 5876 through Check No. 5921, all transactions totaling in the amount of \$1,820,822.44, and; August 2017 Payroll in the amount of \$87,513.64 (Dohrmann)
3. Receipt of Financial Reports for August, 2017 (Dohrmann)

Discussion by the Board. Motion (Moody/Benediktsson) to approve the Consent Calendar. Passed (3-0-0-2).

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

5. Discussion Regarding Business Hours (Rubio) – Action

Item #5 tabled, by consensus, until the October Board Meeting.

6. Discussion Regarding Potential FY2017-2018 Annual Residential Sewer Charge Adjustments Based on Review of County Information (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Moody) to amend adjustments SD5 is certain are not true, while ascertaining information on remaining charges in question via number of water meters and/or distributing letters of confirmation. Passed (3-0-0-2).

**UNFINISHED BUSINESS:** None

**COMMITTEE REPORTS:**

7. Capital Improvement Program Committee (Moody/Carapiet) - Action Item Log & verbal report provided

8. Governance Committee (Benediktsson/Snyder) - None

9. Finance & Fiscal Oversight Committee (Carapiet/Moody) - Action Item Log & verbal report provided

10. Personnel Committee (Lasky/Benediktsson) – Item #10 was tabled until the October Board Meeting.

11. Tiburon Pump Station #4 Ad Hoc Committee (Benediktsson/Carapiet) - None

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:** None

**CONVENE TO CLOSED SESSION**

**CALL TO ORDER** by Vice President Carapiet at 5:35 P.M.

**ROLL CALL**

Directors present: John Carapiet, Vice President  
Tod Moody, Secretary  
Catharine Benediktsson, Director

Directors absent: Richard Snyder, President  
Michael Lasky, Director

Staff present: Tony Rubio, District Manager  
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.

a) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of Case: In the Matter of the Appeal Regarding Uniform Allowance of Sanitary District No. 5 of Marin County Before the Board of Administration – CalPERS Case No. 2016-0350, OAH No. 2017070685

No action taken, direction given.

b) PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: District Manager


No action taken, no direction given.

2) Report out of Closed Session

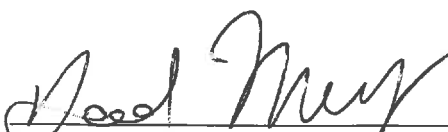
### ADJOURNMENT

The Board adjourned at 5:47 p.m. to a Regular Board Meeting on October 19<sup>th</sup>, 2017, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

  
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John Carapiet  
Vice President, Board of Directors

Attest:

  
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Tod Moody  
Secretary, Board of Directors