

Richard Snyder, President  
John Carapiet, Vice President  
Tod Moody, Secretary

Michael Lasky, Director  
Catharine Benediktsson, Director

**Regular Board Meeting Minutes  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, June 15, 2017**

**CALL TO ORDER** by Vice President Carapiet at 5:01 P.M.

**ROLL CALL**

Directors present:	John Carapiet, Vice President Tod Moody, Secretary Michael Lasky, Director Catharine Benediktsson, Director
Directors absent:	Richard Snyder, President
Staff present:	Robin Dohrmann, Office Manager Dan LaTorre, Sr. WWTP Maint. & Coll. Technician
Staff absent:	Tony Rubio, District Manager
Consultants present:	Benjamin Stock, Burke, Williams, Sorensen, LLP

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

No Directors' comments were made at this time.

Vice President Carapiet moved to New Business, Item No. 7, as described on the agenda, to this time.

7. Review and Approval of Resolution No. 2017-09: A Resolution Approving and Ratifying Expenditures Used, in the Amount of \$23790.98, for Emergency Repairs Made at Tiburon Pump Station No. 3, Conducted On or After May 5<sup>th</sup>, 2017.

Sr. Wastewater Treatment Plant Maintenance & Collections Systems Technician, Dan LaTorre, presented pictures taken of the site, as well as a written and verbal report on the logistics of the emergency repairs made at Tiburon Pump Station #3 at Seafirth, and responded to questions from the Board.

Discussion by the Board. Motion (Benediktsson/Moody) to Approve Resolution No. 2017-09: A Resolution Approving and Ratifying Expenditures Used, in the Amount of \$23790.98, for Emergency Repairs Made at Tiburon Pump Station No. 3, Conducted On or After May 5<sup>th</sup>, 2017. Passed (4-0-0-1).

Vice President Carapiet returned to the Consent Calendar, Item No. 1, as described on the agenda, to this time.

**CONSENT CALENDAR:**

1. Approval of May 18, 2017, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for May 12<sup>th</sup> through June 8<sup>th</sup>, 2017; JP Morgan Chase Bank Check No. 5720 through Check No. 5760, all transactions totaling in the amount of \$160,755.40, and; May 2017 Payroll in the amount of \$98,491.34 (Dohrmann)
3. Receipt of Financial Reports for May, 2017 (Dohrmann)

Discussion by the Board. Motion (Lasky/Benediktsson) to approve the Consent Calendar, Items No. 1 through Item No. 3. Passed (4-0-0-1).

**MANAGEMENT REPORTS:**

4. District Management Summary Report (Rubio)

Office Manager, Robin Dohrmann, presented a written and verbal report (provided by District Manager, Tony Rubio), on current District issues, responding to questions from the Board. Discussion by the Board.

**NEW BUSINESS:**

5. PUBLIC HEARING: Fiscal Year 2017-2018 Budget
  - a. Public Comment

No public comments made at this time.

- b. Consideration of Adoption of FY 2017-2018 Final Budget by Resolution No. 2017-08: A Resolution Approving Fiscal Year 2017-2018 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2017-2018 (Rubio/Dohrmann) – Action

Discussion by the Board. Motion (Lasky/Moody) to set a Hearing for Consideration of Adoption of the FY2017-2018 Final Budget at the Regular Board Meeting on June 15<sup>th</sup>, 2017. Passed (4-0-0-1).

6. Review and Approve SD5 Response to 2016-2017 Marin County Civil Grand Jury: "Overcoming Barriers to Housing Affordability"

Discussion by the Board. Motion (Benediktsson/Lasky) to Approve SD5 Response to 2016-2017 Marin County Civil Grand Jury: "Overcoming Barriers to Housing Affordability." Passed (4-0-0-1).

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

8. Capital Improvement Program Committee (Moody/Carapiet) - Action Item Log & verbal report provided
9. Governance Committee (Benediktsson/Snyder) - None
10. Finance & Fiscal Oversight Committee (Carapiet/Moody) - Action Item Log & verbal report provided
11. Personnel Committee (Lasky/Benediktsson) - None
12. Tiburon Pump Station #4 Ad Hoc Committee (Benediktsson/Carapiet) - None

**OTHER BUSINESS:** None

**ENVIRONMENTAL:** None

**CORRESPONDENCE:** None

**INFORMATIONAL ITEMS:**

13. County of Marin Timeline for Items/Forms Due to the County, per Tax Collector Mathilda Leow, Department of Finance

**ADJOURNMENT** from Open Session: 5:39 P.M.

**CONVENE TO CLOSED SESSION:**

**CALL TO ORDER** by Vice President Carapiet at 5:40 P.M.

**ROLL CALL**

Directors present:     John Carapiet, Vice President  
                                  Tod Moody, Secretary  
                                  Michael Lasky, Director  
                                  Catharine Benediktsson, Director

Directors absent:       Richard Snyder, President

Consultants present:   Benjamin Stock, Burke, Williams, Sorensen, LLP

- 1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.
  - A) Conference with Legal Counsel – Existing Litigation
    - i. Paragraph (1) of subdivision (d) of Section 54956.9: Name of Case:  
Tiburon 21 Marinero LLC vs. Sanitary District No. 5 of Marin County,  
Marin County Superior Court Case No. CIV 1601046

2) Report out of Closed Session

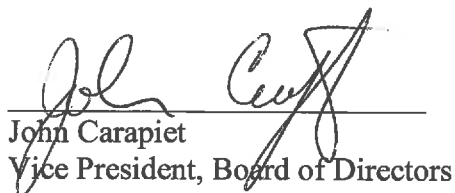
No action or direction given.

**ADJOURNMENT**

The Board adjourned at 5:47 p.m. to a Regular Board Meeting on July 20<sup>th</sup>, 2017, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:

  
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John Carapiet  
Vice President, Board of Directors

  
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Tod Moody  
Secretary, Board of Directors