

Richard Snyder, President
John Carapiet, Vice President
Tod Moody, Secretary

Michael Lasky, Director
Catharine Benediktsson, Director

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, April 20, 2017**

CALL TO ORDER by Vice President Carapiet at 5:00 P.M.

ROLL CALL

Directors present: John Carapiet, Vice President
Tod Moody, Secretary
Michael Lasky, Director
Catharine Benediktsson, Director

Directors absent: Richard Snyder, President

Staff present: Tony Rubio, District Manager
Robin Dohrmann, Office Manager

Consultants present: Benjamin Stock, Burke, Williams, Sorensen, LLP

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

No Directors' comments were made at this time.

CONSENT CALENDAR:

1. Approval of March 16, 2017, Regular Board Meeting Minutes (Dohrmann)
2. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for March 9th through April 13th, 2017; JP Morgan Chase Bank Check No. 5616 through Check No. 5668, all transactions totaling in the amount of \$235,409.19, and; March 2017 Payroll in the amount of \$93,798.43, (Dohrmann)
3. Receipt of Financial Reports for March, 2017 (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Moody) to approve the Consent Calendar, Items No. 1 through Item No. 3. Passed (4-0-0-1).

Vice President Carapiet moved to New Business, Item No. 5, as described on the agenda, to this time.

NEW BUSINESS:

5. Discussion of SD5 Commercial Rates (Rubio)

Brian Williams, of Sam's Anchor Bar & Restaurant, presented a written letter asking SD5 to reconsider reducing commercial sewer rates.

SD5 Board Members discussed with Mr. Williams the contents of his letter and thanked him for his time and effort to bring this matter before the Board. The Board explained that in order to consider a rate change to Sam's, a rate study for Tiburon & Belvedere would need to be conducted. The Board gave direction to staff not to proceed with a rate study at this time.

Vice President Carapiet moved to Management Reports, Item No. 4, as described on the agenda, to this time.

MANAGEMENT REPORTS:

4. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

Vice President Carapiet returned to New Business, Item No. 6, as described on the agenda, to this time.

6. Review and Approval of Resolution No. 2017-03: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Memorandum of Understanding with the Employees of Sanitary District No. 5 of Marin County Covering the Period from July 1, 2017 through June 30, 2022 (Rubio) – Action

Discussion by the Board. Contingent upon revision of verbiage at auxiliary health benefits section(s), motion (Benediktsson/Lasky) to approve Resolution No. 2017-03: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Memorandum of Understanding with the Employees of Sanitary District No. 5 of Marin County Covering the Period from July 1, 2017 through June 30, 2022. Passed (4-0-01).

7. Review and Approval of Resolution No. 2017-04: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Employee Benefits Plan for Unrepresented Employees of Sanitary District No. 5 of Marin County, Effective July 1, 2017 (Rubio) – Action

Discussion by the Board. Motion (Benediktsson/Lasky) to approve Resolution No. 2017-04: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Employee Benefits Plan for Unrepresented Employees of Sanitary District No. 5 of Marin County, Effective July 1, 2017. Passed (4-0-01).

8. Review and Approval of SD5 Organization Chart and Publicly Available Pay Scale for FY2017-2018 and Resolution No. 2017-05: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.0%) for All Sanitary District No. 5 of Marin County Employees - Represented, Unrepresented, both Effective July 1, 2017 (Rubio) – Action

Discussion by the Board. Motion (Moody/Lasky) to approve Resolution No. 2017-05: A Resolution of the Board of Directors of Sanitary District No. 5 of Marin County Adopting the Annual Cost of Living Increase (3.0%) for All Sanitary District No. 5 of Marin County Employees - Represented, Unrepresented, both Effective July 1, 2017. Passed (4-0-01).

9. Discussion re: Refinancing of MPR Bond (Rubio)

Discussion by the Board.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS:

10. Capital Improvement Program Committee (Moody/Carapiet) - Action Item Log & verbal report

11. Governance Committee (Benediktsson/Snyder) - None

12. Finance & Fiscal Oversight Committee (Carapiet/Moody) - Action Item Log & verbal report

13. Personnel Committee (Lasky/Benediktsson) – Discussed at Item #6 & #7

14. Tiburon Pump Station #4 Ad Hoc Committee (Benediktsson/Carapiet) - None

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

15. County of Marin Board of Supervisors Re: Request from Special Districts to Move to Even-Numbered Year Elections

16. County of Marin re SB415 Email Re: Results for Special District Requests to Change Election Date

INFORMATIONAL ITEMS:


17. County of Marin Invitation to Meetings about Marin's Vulnerability to Sea level Rise on the Bay Shoreline

ADJOURNMENT


The Board adjourned at 6:14 p.m. to a Special Board Meeting on April 25th, 2017, at 11:00 a.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:



Richard Snyder
President, Board of Directors



John Carapiet
Vice President, Board of Directors