

Richard Snyder, President
Catharine Benediktsson, Vice President
John Carapiet, Secretary

Michael Lasky, Director
Tod Moody, Director

**Minutes of a Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, February 18, 2016**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER by President Snyder at 5:00 P.M.

ROLL CALL Directors present: Richard Snyder, President
 Catharine Benediktsson, Vice President
 John Carapiet, Secretary
 Michael Lasky, Director
 Tod Moody, Director

 Staff present: Tony Rubio, District Manager
 Benjamin Stock, District Counsel

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made at this time.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

- Director Moody requested the Paradise Cove WWTP Reclaimed Water Ad Hoc Committee be added to the Agenda under Committee Reports
- Secretary Carapiet commended The Ark Newspaper for consistently and accurately including SD5 Regular Board Meeting Dates, Times & Agenda Items

CONSENT CALENDAR:

1. Approval of January 21, 2016, Regular Board Meeting Minutes (Dohrmann)
2. Approval of all Electronic Fund Transfers (EFT) and Warrants for January 15th through February 11th, 2016; Check No. 8253 through Check No. 8300, in the amount of \$118,406.08 (Dohrmann)
3. Receipt of Financial Reports for January, 2016 (Dohrmann)
4. Acceptance of SD5 Final Audit for FY 2014-2015 (Perotti & Carrade), including annual MPR Bond Requisite Reporting for Electronic Municipal Market Access (EMMA) (Dohrmann/Rubio)

Discussion by the Board. Motion (Carapiet/Lasky) to approve Consent Calendar Items No. 1 through No. 4. Passed unanimously, all present.

MANAGEMENT REPORTS:

5. District Management Summary Report (Rubio)

District Manager, Tony Rubio, presented a written and verbal report on current District issues, responding to questions from the Board. Discussion by the Board.

NEW BUSINESS:

6. Review and Discussion of LAIF Signature Forms and Consideration of Approval of Resolution No. 2016-03: A Resolution Maintaining District Officers Authorized to Order the Deposit or Withdrawal of Monies in the Local Agency Investment Fund – Action (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Carapiet) to approve Resolution No. 2016-03: A Resolution Maintaining District Officers Authorized to Order the Deposit or Withdrawal of Monies in the Local Agency Investment Fund. Passed unanimously, all present.

7. Review of Annual Statement of Activities and Board Recommendation for SD5 Financial Statement & Operating Statistics to be Published in the Ark Newspaper (Dohrmann)

Discussion by the Board. Motion (Benediktsson/Lasky) to publish SD5 Financial Statement & Operating Statistics for the Year Ended on June 30, 2015, on the SD5 Website. Passed unanimously, all present.

8. Review and Discuss Public Agency Review: CalPERS Audit #P13-058, Item #2C – Uniforms vs. Personal Protection Equipment (PPE) (Rubio)

Discussion by the Board. Direction provided and Motion (Benediktsson/Moody) for D.M. Rubio to prepare appeal, and forward to District Counsel to file SD5's appeal against CalPERS' official finding on Audit #P13-058, Item #2C. Passed unanimously, all present.

9. Discuss and Provide Direction to Staff Regarding Privately Owned Shared Common Sewer Lateral Concerns Relating to Ordinance 2014-02: Sewer Use Regulations (Rubio)

Discussion by the Board. Direction provided to Staff to continue abiding by the SD5 Sewer Regulations (Ordinance No. 2014-02): all point-of-sale inspections are to include a CCTV video from the residents' private lateral to the nearest SD5 main sewer line.

10. Discuss Staff SSO Response Activities Relating to Ordinance 2014-02 (Sewer Use Regulations) and Notification to Affected Property Owners When SSO is determined to be From a Private Lateral (Rubio)

Discussion by the Board. District Manager provided clarification that emergency responses to Sewer System Overflows are not considered to be routine maintenance.

UNFINISHED BUSINESS: None.

COMMITTEE REPORTS:

11. Capital Improvement Program Committee (Carapiet/Moody) – Action Item Log provided
12. Governance Committee (Benediktsson/Snyder)
13. Finance & Fiscal Oversight Committee (Moody/Carapiet) – Action Item Log provided
14. Personnel Committee (Benediktsson/Lasky)

OTHER BUSINESS: None.

ENVIRONMENTAL: None.

CORRESPONDENCE: None.

INFORMATIONAL ITEMS:

15. Arthur J. Gallagher & Co. Hand-Out on Sound Business “Pay Decisions: The Good, The Bad & The Costly” (Benediktsson)

Discussion by the Board.

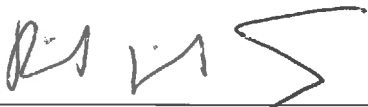
16. CSRMA Comprehensive Annual Financial Report, Fiscal Years Ended June 30, 2015 & 2014

Discussion by the Board.

ADJOURNMENT

The Board adjourned at 6:12 p.m. to a Regular Board Meeting on March 17th, 2016, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

Approved:



Richard Snyder
President, Board of Directors

Attest:



John Carapiet
Secretary, Board of Directors