

Catharine Benediktsson, President
Michael Lasky, Vice President
John Carapiet, Secretary

Tod Moody, Director
Richard Snyder, Director

**Sanitary District No. 5 of Marin County
Minutes of a Special & Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Thursday, July 17, 2014**

5:00 P.M. SPECIAL BOARD MEETING: CLOSED SESSION

CALL TO ORDER by President Benediktsson at 5:02 P.M.

ROLL CALL

Directors present:	Catharine Benediktsson, President Michael Lasky, Vice President John Carapiet, Secretary Richard Snyder, Director
Directors absent:	Tod Moody, Director
Staff present:	Tony Rubio, Wastewater Facilities Manager Robin Dohrmann, Administrative/Finance Specialist
Consultants present:	Randy Riddle, Renne, Sloan, Holtzman, Sakai, LLP Paul Smith, Keegin, Harrison, Schoppert, Smith & Karner, LLP

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

No public comments were made.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

No Director's comments or agenda requests were made.

1. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed Sessions are not open to the public).

- a. Conference with Legal Counsel – Anticipated Litigation
 - i. Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b)
 - 1 potential case

Direction given. No action taken.

ADJOURNMENT

The Board adjourned the Special Board Meeting Closed Session at 6:06 p.m. to a Regular Board Meeting Open Session at 5:45 p.m. on July 17, 2014, at the Sanitary District No. 5 of Marin County Meeting Room at 2001 Paradise Drive, Tiburon, California.

5:45 P.M. REGULAR BOARD MEETING: OPEN SESSION

CALL TO ORDER by President Benediktsson at 6:09 P.M.

ROLL CALL	Directors present:	Catharine Benediktsson, President Michael Lasky, Vice President John Carapiet, Acting Secretary Richard Snyder, Director
	Directors absent:	Tod Moody, Director
	Staff present:	Tony Rubio, Wastewater Facilities Manager Robin Dohrmann, Administrative/Finance Specialist
	Consultants present:	Randy Riddle, Renne, Sloan, Holtzman, Sakai, LLP Paul Smith, Keegin, Harrison, Schoppert, Smith & Karner, LLP
	Others present:	Deirdre McChrohan, <i>The Ark Newspaper</i> Keene Simonds, LAFCO Scott McKown, League of Women Voters

President Benediktsson moved to Item No. 11, as described on the Agenda, to this time.

NEW BUSINESS:

11. Presentation Pertaining to Current and Pending Activities Tied to LAFCO Management Responsibilities, Including Studies Which May Affect Sanitary District No. 5 (K. Simonds, Marin Local Agency Formation Commission)

Keene Simonds, of Marin Local Agency Formation Commission (LAFCO), provided a brief overview of LAFCO's political formation, history, goals, responsibilities and studies, focusing primarily on LAFCO's role in enforcing, developing, changing, accepting, denying, amending, annexing, or dissolving local entities' jurisdictions.

After a short recess, President Benediktsson resumed the meeting at 6:43 p.m., and moved to the Consent Calendar, as described on the Agenda, to this time.

CONSENT CALENDAR

2. Approval of June 17, 2014, Regular Board Meeting Minutes (Dohrmann)
3. Approval of all Warrants for June 11 through July 8, 2014, Check No. 7121 through No. 7207, in the sum of \$325,134.07, (Dohrmann)
4. Receipt of Financial Reports for June, 2014 (Dohrmann)

Discussion by the Board. Motion (Snyder/Lasky) to approve Consent Calendar Items No. 2 through No. 4. Passed (4-0-1-0).

DISTRICT COUNSEL REPORT

5. District Counsel Report (Kahn)

Standing in for District Counsel Kahn, Associate Randy Riddle, of Renne, Sloan, Holtzman, Sakai, LLP, stated there were no pending legal issues to report on.

MANAGEMENT REPORTS

6. District Management Summary Report (Rubio)

Interim District Manager, Tony Rubio, presented a written and verbal report of current District issues and responded to questions from the Board. Discussion by the Board.

NEW BUSINESS

7. PUBLIC HEARING: Fiscal Year 2014-2015 Final Budget (Rubio/Dohrmann)

a. Public Comment

b. Consideration of Adoption of FY 2014-2015 Final Budget by Resolution No. 2014-07: A resolution Approving and Adopting the Fiscal Year 2014-2015 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2014-2015 (Dohrmann) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Adopt Resolution No. 2014-07: a Resolution Approving and Adopting the Fiscal Year 2014-2015 Final Budget and Fixing the District's Tax Allocation for the Fiscal Year 2014-2015. Passed (4-0-1-0).

8. Reconsideration of Adoption of Resolution No. 2014-04: Determination of Appropriations Limit for Fiscal Year 2014-2015 (Dohrmann) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to Adopt Resolution No. 2014-04: Determination of Appropriations Limit for Fiscal Year 2014-2015. Passed (4-0-1-0).

9. Consideration and Approval of Adjusted Existing Connection Fee Schedule per Zone ("Exhibit A" of Connection Fee Structure, Dated 2011), Mathematically Corrected by HF&H Consultants, for SD5 Use Until New Connection Fee Structure is Determined and Presented by HF&H Consultants for Prospective Connection Fees (Benediktsson) – Action

Discussion by the Board. Motion (Snyder/Carapiet) to approve and implement the adjusted existing Connection Fee Schedule per Zone, mathematically corrected by HF&H Consultants, for SD5 use until new Connection Fee Structure is determined and presented by HF&H Consultants for prospective connection fees. Passed (4-0-1-0).

10. Consideration and Authorization for Interim District Manager to Proceed with Advertising for Open Position of Office/Finance Manager with Approved Office/Finance Manager Job Description and Salary Recommendation (Rubio) – Action

Discussion by the Board. Motion (Snyder/Lasky) to authorize Interim District Manager to proceed with advertising for the open position of Office/Finance Manager with approved Office/Finance Manager Job Description (Finance/Administration Manager) and salary recommendation as provided by Gallagher & Associates, and specified language modifications per Directors' consensus, made prior to publication. Passed (4-0-1-0).

UNFINISHED BUSINESS:

COMMITTEE REPORTS

12. Capital Improvement Program Committee (Lasky/Moody) – Action Item Log

13. Governance Committee (Snyder/Benediktsson)

14. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Action Item Log

15. Personnel Committee (Snyder/Carapiet)

16. Ad Hoc Pt. Tiburon Committee (Benediktsson/Lasky)

17. Ad Hoc Tiburon Pump Station #4 Committee (Benediktsson/Carapiet)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS:

- Marin County Civil Grand Jury Report: "The Scoop on Marin County Sewer Systems: Part I & II"
- Report of GASBY 45 Actuarial Valuation, as of July 1, 2013 (North Bay Pensions)

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No public comments made.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

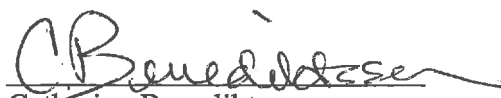
- Directors Carapiet and Snyder commended the Staff and Board for the general progress made in the furnishing and aesthetic of the décor of the Main Plant Office.
- Director Lasky thanked President Benediktsson and Director Carapiet for taking the time to find the beautiful, new Board meeting table and chairs.


ADJOURNMENT

The Board adjourned at 7:24 p.m. to a Regular Board Meeting at 5:00 p.m. on August 19, 2014, the Sanitary District No. 5 of Marin County Meeting Room at 2001 Paradise Drive, Tiburon, California.

Approved:

Attest:


Catharine Benediktsson
President, Board of Directors


John Carapiet
Secretary, Board of Directors