

Catharine Benediktsson, President
Michael Lasky, Vice President
Roy Fedotoff, Secretary

John Carapiet, Director
Richard Snyder, Director

**Sanitary District No. 5 of Marin County
Minutes of a Special & Regular Board Meeting
at Tiburon Fire Protection District Meeting Room
1679 Tiburon Blvd., Tiburon, California
Tuesday, April 22, 2014**

SPECIAL BOARD MEETING: CLOSED SESSION

CALL TO ORDER by President Benediktsson at 5:05 P.M.

ROLL CALL:

Directors present:	Catharine Benediktsson, President Michael Lasky, Vice President John Carapiet, Director Richard Snyder, Director (via teleconference from 10 Pomander Way, Tiburon, CA 94920)
Directors absent:	Roy Fedotoff, Secretary
Staff present:	Tony Rubio, Wastewater Facilities Manager Robin Dohrmann, Administrative/Finance Specialist
Consultants present:	David Kahn, Renne, Sloan, Holtzman, Sakai, LLP Paul Smith, Keegin, Harrison, Schoppert, Smith & Karner Mark Wilson, Nute Engineering

1. Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed Sessions are not open to the public).

- a. Conference with Legal Counsel – Anticipated Litigation
 - i. Significant Exposure to Litigation Pursuant to Government Code Section 54956.9(b) – 1 potential case

Direction given. No action taken.

ADJOURNMENT

The Board adjourned the Special Board Meeting Closed Session at 6:16 p.m. to a Regular Board Meeting Open Session at 6:30 p.m. on April 22, 2014, at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

REGULAR BOARD MEETING: OPEN SESSION

CALL TO ORDER by Pres. Benediktsson at 6:34 P.M.

ROLL CALL:

Directors present:	Catharine Benediktsson, President Michael Lasky, Vice President John Carapiet, Director Richard Snyder, Director (via teleconference from 10 Pomander Way, Tiburon, CA 94920)
Directors absent:	Roy Fedotoff, Secretary
Staff present:	Tony Rubio, Wastewater Facilities Manager Robin Dohrmann, Administrative/Finance Specialist
Consultants present:	David Kahn, Renne, Sloan, Holtzman, Sakai, LLP Mark Wilson, Nute Engineering
Others Present:	Deirdre McCrohan, the <i>Ark Newspaper</i> John Bidwell, QuEST Lindsey Knaebel, PG&E

PUBLIC COMMENTS:

No public comments were made.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

No Director's comments or agenda requests were made.

CONSENT CALENDAR

1. Approval of March 18, 2014, Special & Regular Board Meeting Minutes (Dohrmann)
2. Approval of all Warrants for March 19, through April 22, 2014, Check No. 6922 through No. 6993, in the sum of amount of \$325,825.76 (Dohrmann)
3. Receipt of Financial Reports for March 2014 (Dohrmann)

Discussion by the Board. Motion (Carapiet/Lasky) to approve Consent Calendar Items 1 through 3. Passed (4-0-1-0).

Pres. Benediktsson moved to Item No. 7, as described on the agenda, to this time.

NEW BUSINESS

7. Pt. Tiburon Presentation and Proposal for Investigating the Existence, Location and Feasibility of Using the Partially Abandoned 10 Inch Sewer from Main Street and Tiburon Blvd. to the Treatment Plant for Alleviating Sewer Backup in This Location (M. Wilson, Nute Engineering)

Discussion by the Board. Motion (Lasky/Snyder) to have Nute Engineering proceed with investigation of the SD5 treatment plant 10 inch pipe, with the aid of SD5 WWFM Rubio. Passed (4-0-1-0).

Pres. Benediktsson moved to Item No. 6, as described on the agenda, to this time.

6. Presentation of the CalPOP Project, PG&E Incentive Program For Wastewater Customers to Identify Possible Energy Efficiency (EE) Projects and Implementation, Administered by a 3rd Party Implementer, QuEST, Inc., of Berkeley, Under Contract With PG&E (J. Bidwell, QuEST; L. Knabel, PG&E)

John Bidwell, of QuEST, provided an oral history of the CalPOP project with SD5 and presented a rebate check, with associate Lindsey Knaebel of PG&E, in the amount of \$17, 059.00. Both Bidwell and Knabel responded to questions from the Board pertaining to efficiency programs and posed for pictures presenting the check to WWFM Rubio. No action taken.

Pres. Benediktsson moved to District Counsel Report, as described on the agenda, to this time.

DISTRICT COUNSEL REPORT

4. District Counsel Report (Kahn)

District Counsel David Kahn presented a report on the status of pending legal issues and responded to questions from the Board. Discussion by the Board.

MANAGEMENT REPORTS

5. District Management Summary Report (Rubio)

WWFM presented a written and oral report of current District issues, including a status report on the Main Plant Entryway & ADA Access Improvements Project, and responded to questions from the Board. Discussion by the Board.

UNFINISHED BUSINESS: None

COMMITTEE REPORTS

- 8. Capital Improvement Program/MPR Close-Out Committee (Fedotoff/Lasky) – None
- 9. Governance Committee (Snyder/Benediktsson) – None

COMMITTEE REPORTS (CONT'D)

10. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet) – Action Log Provided
11. Personnel Committee (Snyder/Carapiet) – None
12. Ad Hoc Point Tiburon Committee (Benediktsson/Lasky) – None
13. Ad Hoc Tiburon Pump Station #4 Committee (Benediktsson/Carapiet) – None

OTHER BUSINESS: None

- Roy Fedotoff resigned as Director and Secretary of the Board. Motion (Benediktsson/Lasky) to Nominate Director Carapiet as Substitute Secretary of the Board Until New Director is elected. Passed (4-0-1-0).
 - Will make an announcement in The Ark for candidates. Deadline for applications is May 16, 2014.
- Starting in May, 2014, future regularly scheduled monthly Board meetings are to begin at 5:00 p.m.

ENVIRONMENTAL: None

CORRESPONDENCE: None

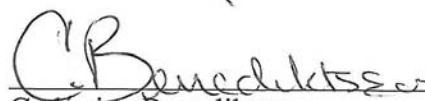
INFORMATIONAL ITEMS: None.


ADJOURNMENT

The Board adjourned the meeting at 7:24 p.m. to a Special Board Meeting on May 20, 2014, at 9:00 a.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

Approved:

Attest:


Catharine Benediktsson
President, Board of Directors


Roy Fedotoff
Secretary, Board of Directors