

**SANITARY DISTRICT NO. 5 OF MARIN COUNTY**  
**2001 Paradise Drive**  
**Tiburon, California 94920**

**AGENDA**

**Personnel Committee Special Meeting**  
**Wednesday, June 10, 2020, 10:30 a.m.**

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

On March 16, 2020, the Marin County Public Health Officer issued a legal order directing residents to shelter at home for three weeks beginning March 17, and that order was superseded on March 31, 2020, by an updated order that further directed residents to shelter at home until May 3, 2020, superseded by another updated order that directs residents to shelter at home until May 31, 2020.

**The newly issued order continues to limit activity, travel and business functions to only the most essential needs. Additional information is available at <https://coronavirus.marinhhs.org>**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Meeting will not be physically open to the public and all Board Members and Staff will be teleconferencing into the meeting.

**How to Submit Public Comments:**

Comments submitted prior to the commencement of the meeting will be presented to the Committee and included in the public record for the meeting.

**Public Comments are to be submitted via email to [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org).**

In addition, members of the public who are calling in, will have the opportunity to provide public comments by following the steps below:

**How to Participate in the Meeting:**

**Call in number: (425) 436-6355    Participant Code: 707489**

**I. Roll Call**

**II. Public Comments**

**III. New Business**

- 1. Review and discuss Job Titles & Descriptions for new supervisory positions per SD5 Management Succession Plan, as well as Permits Administrative Technician Position**
- 2. Review and discuss FY2020/2021 COLA information, as approved in SD5 Memorandum of Understanding (MOU)**
- 3. Review and discuss draft FY2020/2021 Salary Step Plan**
- 4. Review and discuss draft amendments to MOU to reflect upcoming changes pursuant to SD5 Management Succession Plan**
- 5. Review and discuss implications of MOU changes to overall SD5 Budget**

**IV. Adjournment**

*This Committee may be attended by Board Members who do not serve on this committee. In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.*

**Accessible public meetings:** *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to Post Office Box 227, Tiburon CA 94920 or [rdohrmann@sani5.org](mailto:rdohrmann@sani5.org) at least two days prior to the meeting.*