

**NOTICE AND AGENDA
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, CA 94920
Thursday, December 21, 2017**

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:

CONVENE TO CLOSED SESSION:

- 1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.)
 - a) Closed Session pursuant to Section 54957(b)(1) – Employee Performance Evaluation
 - i. Employee – District Manager

- 2) Report out of Closed Session

ADJOURNMENT TO OPEN SESSION

CONVENE TO OPEN SESSION:

CONSENT CALENDAR:

3. Approval of November 16, 2017, Regular Board Meeting Minutes (Dohrmann)
4. Review and Receive all Electronic Fund Transfers (EFT) and Approve Warrants for November 10th through December 14th, 2017; JP Morgan Chase Bank Check No. 6007 through Check No. 6060, all transactions totaling in the amount of \$492,227.30; and Review and Receive November 2017 Payroll in the amount of \$89,780.72 (Dohrmann)
5. Receipt of Financial Reports for November, 2017 (Dohrmann)

MANAGEMENT REPORTS:

6. District Management Summary Report (Rubio)

NEW BUSINESS:

7. Review and Discuss Preliminary Draft of SD5 FY2016-2017 Audit from Perotti & Carrade (Rubio / Harris)
8. Review and Approval of Final Payment to Pacific Trenchless, Inc., Including Progress Payment #2, Progress Payment #3, and Retention, and Authorizing the District Manager to Proceed with Filing Notice of Completion for the FY2016-2017 Sewer Rehabilitation Project (Rubio) – Action
9. Review and Approval of Resolution No. 2017-13: A Resolution Accepting Completion and Directing District Manager to File Notice of Completion for the FY2016-2017 Sewer Rehabilitation Project (Rubio) – Action
10. Review and Approval of Resolution No. 2017-14: A Resolution Approving and Ratifying Expenditures Used, in the Amount of Twenty-Seven Thousand Dollars (\$27,000.00), for Emergency Repairs Made at the Sewer Main ND10A to ND10B (110'6"), at Toyon Avenue in Belvedere, Conducted by Gopher-It Trenchless on December 8th, 2017 (Rubio) – Action
11. Review & Approve Funds for GovInvest Software Proposal, Dated November 15, 2017, re Real-Time Reporting for SD5's Pension & OPEB Balances and Actuarial Potentials (Rubio) – Action
12. Review & Approve amendment to District Manager's Employment Contract and Consider Award of a one-time payment to District Manager (Stock)

UNFINISHED BUSINESS:

COMMITTEE REPORTS:

13. Capital Improvement Program Committee (Moody/Carapiet)
14. Governance Committee (Benediktsson/Snyder)
15. Finance & Fiscal Oversight Committee (Carapiet/Moody)
16. Personnel Committee (Lasky/Benediktsson)
17. Tiburon Pump Station #4 Ad Hoc Committee (Benediktsson/Carapiet)

OTHER BUSINESS:

ENVIRONMENTAL:

CORRESPONDENCE:

INFORMATIONAL ITEMS:

ADJOURNMENT TO CLOSED SESSION

RECONVENE TO CLOSED SESSION:

- a) Conference with Legal Counsel– Anticipated Litigation
 - i. Significant exposure to litigation pursuant to Section 54956.9(d)(2):
(1 potential case)

18) Report out of Closed Session

ADJOURNMENT TO OPEN SESSION

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 18, 2018, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may, at its discretion, consider agenda items out of the order in which they appear above.
Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.