

Richard Snyder, President  
Catharine Benediktsson, Vice President  
John Carapiet, Secretary

Michael Lasky, Director  
Tod Moody, Director

**NOTICE AND AGENDA  
Special Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Tuesday, December 13, 2016**

**5:00 P.M. SPECIAL BOARD MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

**CONSENT CALENDAR:**

1. Approval of November 17<sup>th</sup>, 2016, Regular & Special Board Meeting Minutes (Dohrmann)
2. Approval of all Electronic Fund Transfers (EFT) and Warrants for October 14<sup>th</sup> through, November 15<sup>th</sup>, 2016; JP Morgan Chase Bank Check No. 5376 through Check No. 5426, all transactions totaling in the amount of \$254,697.77, and; October 2016 Payroll in the amount of \$97,016.00 (Dohrmann)
3. Approval of all Electronic Fund Transfers (EFT) and Warrants for November 16<sup>th</sup> through December 8<sup>th</sup>, 2016; JP Morgan Chase Bank Check No. 5427 through Check No. 5473, all transactions totaling in the amount of \$188,797.94, and; November 2016 Payroll in the amount of \$95,051.45 (Dohrmann)
4. Receipt of Financial Reports for October & November, 2016 (Dohrmann)

**MANAGEMENT REPORTS:**

5. District Management Summary Report (Rubio)

**NEW BUSINESS:**

6. Consideration of Authorization for District Manager to Issue Notice to Proceed Letter to Nute Engineers for Advertising Invitation to Bid re FY2016-2017 Sewer Rehabilitation Project for Tiburon & Belvedere (Rubio) – Action
7. Discussion of Percentage of Annual Budget Devoted to All Elements of Funding for Retirement (i.e., annual Unfunded Accrued Liability, monthly Employer contributions, and CERBT/OPEB).
8. Consideration and Approval of Resolution No. 2016-12: A Resolution to Authorize Use of Approximately \$254,000.00 (two hundred fifty four thousand dollars), from Capital Reserve Funds for Payment of CalPERS' Unfunded Actuarial Liability, and Asset & Non-Asset Liabilities for Classic Members (Rubio) – Action
9. Consideration and Approval of Resolution No. 2016-13: A Resolution to Authorize Use of Approximately \$465.00 (four hundred sixty five dollars), from Capital Reserve Funds for Payment of CalPERS Fresh Start Balance for PEPRAs Members (Rubio) – Action
10. Receipt and Review of FY2015-2016 Audit – Discussion Draft, from Perotti & Carrade (Rubio)

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

11. Capital Improvement Program Committee (Carapiet/Moody)
12. Governance Committee (Benediktsson/Snyder)
13. Finance & Fiscal Oversight Committee (Moody/Carapiet)
14. Personnel Committee (Benediktsson/Lasky)
15. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Benediktsson)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

16. CSDA e-newsletter article: CalPERS' Potential Phased-In Rate Increase

**CONVENE TO CLOSED SESSION:**

- 1) Conference with Labor Negotiators – Government Code §54957.6
  - a.) Agency Designated Representative: Tony Rubio, General Manager, Benjamin Stock, General Counsel  
Employee Organization: Employees of Sanitary District No.5 of Marin County
  - b.) Closed Session pursuant to Section 54957(b)(1) – Employee Performance Evaluation
    - i. Employee – District Manager
- 2) Report out of Closed Session

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on January 19th, 2017, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*