

Catharine Benediktsson, President
Michael Lasky, Vice President

John Carapiet, Acting Secretary
Richard Snyder, Director

NOTICE AND AGENDA
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Tiburon Fire Protection District Meeting Room
1679 Tiburon Blvd., Tiburon, California
Tuesday, May 20, 2014

TELECONFERENCE NOTICE

Pursuant to Government Code Section 54953, Subdivision (b),
the following Board meeting will include teleconference participation by
Board Member Richard Snyder from: 10 Pomander Way, Tiburon, CA 94920

This Notice and Agenda will be posted at the teleconference location. Public comment from this address
shall be allowed pursuant to Government Code Section 54954.3.

5:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS: The public is invited to address the Board on items that do not appear
on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act
does not allow the Board to take action on any public comment. Please limit public comments
to no more than three minutes.

DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of April 22, 2014, Special & Regular Board Meeting Minutes (Dohrmann)
2. Approval of all Warrants for April 16, through May 13, 2014, Check No. 6994 through
No. 7060, in the sum of amount of \$440,228.06, including Main Plant Rehabilitation Project
Warrants in the sum of \$123,457.77 (Dohrmann)
3. Receipt of Financial Reports for April, 2014 (Dohrmann)

DISTRICT COUNSEL REPORT

4. District Counsel Report (Kahn)

MANAGEMENT REPORTS

5. District Management Summary Report (Rubio)

NEW BUSINESS

6. Appointment of Antonio Rubio to Interim District Manager and Authorization of Salary Not to Exceed \$12,089.99 per Month, in the District Manager Salary Range (Benediktsson) - Action
7. Consideration and Approval of the MPR Project Completion Labor and Budget Estimate, at a Cost Not to Exceed \$39,543.00, with Carollo Engineering, and Authorization for Acting District Manager to Proceed With the Work (Rubio) – Action
8. Presentation of Arthur J. Gallagher & Co.’s Proposal to Conduct Classification and Compensation Study for Sanitary District No. 5 of Marin County (S. Dunn) - Action
9. Consideration of and Authorization to Draft a Professional Services Agreement with Cho Chan to Determine the Necessary Financial Close-Out Documents for FY2013-2014 (C. Chan) - Action
10. Consideration of Adoption of Resolution No. 2014-02: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,034.00 for Each EDU, plus a \$2.00 Collection Fee per Parcel for the Tiburon Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2014-2015 (Rubio/Dohrmann) – Action
11. Consideration of Adoption of Resolution No. 2014-03: A Resolution Providing for the Collection by the County of Marin of a Sewer Service Charge in the Amount of \$1,985.00 for Each EDU, plus a \$2.00 Collection Fee per Parcel for the Belvedere Zone of Sanitary District No. 5 of Marin County for the Fiscal Year 2014-2015 (Rubio/Dohrmann) – Action
12. Presentation and Acceptance of FY 2012-2013 District Audit (A. Badawi) – Action

UNFINISHED BUSINESS:

COMMITTEE REPORTS

13. Capital Improvement Program/MPR Close-Out Committee (Lasky/Benediktsson)
14. Governance Committee (Snyder/Benediktsson)
15. Finance & Fiscal Oversight Committee (Benediktsson/Carapiet)
16. Personnel Committee (Snyder/Carapiet)
17. Ad Hoc Point Tiburon Committee (Benediktsson/Lasky)
18. Ad Hoc Tiburon Pump Station #4 Committee (Benediktsson/Carapiet)

OTHER BUSINESS: None

ENVIRONMENTAL: None

CORRESPONDENCE: None

INFORMATIONAL ITEMS:

- Unofficial Estimated Dates for Items Due to the County, per Mathilda Leow, Department of Finance, County of Marin:

Transmittal Types, Names and Due Dates		
NOTE → Sample dates – based from the SPAS letter in FY 2011/2012:-		
• Transmittal One*	- Preliminary Report	- Mon May 19, 2014
• Transmittal Two	- Change / Modify Parcel Data	- Fri Aug 8, 2014
• Transmittal Three	- Rate Schedule	- Tues July 8, 2014
• Transmittal Four*	- Request Full Report	- Tues Aug 12, 2014
• Transmittal Five*	- Final Report	- Fri Aug 15, 2014
• Transmittal Six	- Request for Situs Address Update	

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Special Board Meeting on May 27, 2014, at 10:00 a.m. at the Tiburon Fire Protection District Meeting Room at 1679 Tiburon Blvd., Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.