

Richard Snyder, President  
Catharine Benediktsson, Vice President  
John Carapiet, Secretary

Michael Lasky, Director  
Tod Moody, Director

**NOTICE AND AGENDA  
Regular Board Meeting  
at Sanitary District No. 5 of Marin County Meeting Room  
2001 Paradise Drive, Tiburon, CA 94920  
Thursday, January 19, 2017**

**5:00 P.M. REGULAR BOARD MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Brown Act does not allow the Board to take action on any public comment. Please limit public comments to no more than three minutes.

1. Elections for Officers of the Board – Action
2. Appointment of Committee Members – Action

**DIRECTORS' COMMENTS AND/OR AGENDA REQUESTS:**

**CONSENT CALENDAR:**

3. Approval of December 13<sup>th</sup>, 2016, Special Board Meeting Minutes (Dohrmann)
4. Approval of all Electronic Fund Transfers (EFT) and Warrants for December 9<sup>th</sup> through January 12<sup>th</sup>, 2017; JP Morgan Chase Bank Check No. 5474 through Check No. 5527, all transactions totaling in the amount of \$433,157.26, and; December 2016 Payroll in the amount of \$82,770.74.00 (Dohrmann)
5. Receipt of Financial Reports for December, 2016 (Dohrmann)

**MANAGEMENT REPORTS:**

6. District Management Summary Report (Rubio)

**NEW BUSINESS:**

7. Review & Discuss SD5 Commercial Rate Proposal from HF&H (Rubio)
8. Review & Discuss SD5 Archiving Services Proposal from Axiom Consulting (Rubio)
9. Review & Approve SD5 FY2015-2016 Final Audit from Perotti & Carrade (Rubio)
10. Accept Lowest Bid for the FY2016-2017 Sewer Rehab Project and Authorize District Manager to Issue a Notice to Proceed to Pacific Trenchless (Rubio)
11. Review & Approve Updates to the SD5 Sanitary Sewer Master Plan (SSMP) Report (Rubio)
12. Review & Approve amendment to District Manager's Employment Contract and Consider Award of a one-time payment to District Manager (Stock)
13. Discussion of Marin County Civil Grand Jury Invitation to Participate or Nominate
14. Discussion re Capturing Medications & Other Chemicals while Filtering Waste

**UNFINISHED BUSINESS:**

**COMMITTEE REPORTS:**

15. Capital Improvement Program Committee (Carapiet/Moody)
16. Governance Committee (Benediktsson/Snyder)
17. Finance & Fiscal Oversight Committee (Moody/Carapiet)
18. Personnel Committee (Benediktsson/Lasky)
19. Tiburon Pump Station #4 Ad Hoc Committee (Carapiet/Benediktsson)

**OTHER BUSINESS:**

**ENVIRONMENTAL:**

**CORRESPONDENCE:**

**INFORMATIONAL ITEMS:**

20. E-article: *CalPERS to Lower Discount Rate to Seven Percent Over the Next Three Years*, December 21, 2016, [newsroom@calpers.ca.gov](mailto:newsroom@calpers.ca.gov)
21. County of Marin Board of Supervisors' Summary and Resolution Ratifying Revisions to Local Agencies' Conflict of Interest Code

**CONVENE TO CLOSED SESSION:**

1) Convene to Closed Session (the public may provide comments regarding the closed session item(s) just prior to the Board beginning the Closed Session. Closed sessions are not open to the public.

A) Conference with Labor Negotiators – Government Code §54957.6

Agency Designated Representative: Tony Rubio, General Manager, Benjamin Stock,  
General Counsel

Employee Organization: Employees of Sanitary District No.5 of Marin County

B) Conference with Legal Counsel – Anticipated Litigation

i. Significant Exposure to litigation pursuant to Government Code Section  
54956.9(d): (1 potential case)

2) Report out of Closed Session

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 16th, 2017, at 5:00 p.m. at the Main Plant of Sanitary District No. 5 of Marin County, located at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 or rdohrmann@sani5.org at least two days prior to the meeting.*