

Claire McAuliffe, President
Corinne Wiley, Vice President

Catharine Benediktsson, Secretary
Casey Kawamoto, Director
Bill Brady, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, January 13, 2009 6:30 p.m.
Closed Session 6:00 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
California Government Code, Section 54956.9(b) – Significant exposure to litigation: One case.

OPEN SESSION

1. Election of Officers of the Board
2. Appointment of Committee Members

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

3. Approval of December 8, 2008 Regular Board Meeting Minutes
4. Approval of December 11, 2008 Special Board Meeting Minutes
5. Approval of December 22, 2008 Special Board Meeting Minutes
6. Approval of Warrants for December 2008
7. Receipt of Financial Reports for December 2008

MANAGEMENT REPORT

8. Operations Report (Rubio)

- a. Tiburon/Belvedere Compliance Report & Public Complaint Report November 2008

9. District Manager's Summary Report of December 2008 (Lynch)

NEW BUSINESS

10. Consideration of Moving Regular Board Meeting to Second Tuesday of Every Month (Lynch)
11. 65 Rolling Hills Road – Sewer Main Possibly out of Easement (Lynch)

UNFINISHED BUSINESS

12. Authorization and Approval for District Manager to Amend the Commercial Sewer Service Charges and Send Amendment to the County of Marin for an Amended Property Tax Bill
13. Acceptance of Final Report of GASB 45 Valuation of Retiree Health Benefits Prepared by: Nick Franceschine, F.S.A. of North Bay Pensions (Lynch)
14. David Perotti Report – Internal Audit of Fund Allocation for the Zone Breakout and the Calculations Being Used for the Different Zones (Miller)

COMMITTEE REPORTS

15. Capital Improvement Program Committee
16. Governance Committee
17. Paradise Cove Committee
18. Finance & Fiscal Oversight Committee

OTHER BUSINESS

ENVIROMENTAL

19. District Staff – Ongoing Investigation of Reclaimed Water Use
20. District Staff Looking into Possible Solar Panel System

CORRESPONDENCE

INFORMATIONAL ITEMS

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on February 3, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President

V. William Brady, Secretary
Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, February 3, 2009 6:30 p.m.
Closed Session 5:30 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
California Government Code, Section 54956.9(b) - Significant exposure to litigation: One case.

OPEN SESSION

1. Appointment of Committee Members

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

2. Approval of January 13, 2009 Regular Board Meeting Minutes
3. Approval of January 23, 2009 Special Board Meeting Minutes
4. Approval of Warrants for January 2009
5. Receipt of Financial Reports for January 2009

MANAGEMENT REPORT

6. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report December 2008

7. District Manager's Summary Report of January 2009 (Lynch)

NEW BUSINESS

8. Consideration of Refunding Fixture Fee Payment to Resident at 79 Bellevue Avenue (Lynch) – Action
9. Consideration of Authorization and Approval for District Manager to Execute Agreement for Utility Bill Auditing Services (Lynch) – Action
10. Consideration of Authorization and Approval for District Manager to Execute Contract with Team Ghilotti for Replacing Sanitary Sewer Main Located at 32 Eucalyptus Avenue for an Amount Not to Exceed \$19,850.00 (Lynch) – Action

UNFINISHED BUSINESS

11. Consideration of Authorization and Approval for District Manager to Execute Contract with Pacific Liners, Inc. for 2008 Sewer Line Rehabilitation Project (Lynch) – Action

COMMITTEE REPORTS

12. Capital Improvement Program Committee
13. Governance Committee
14. Paradise Cove Committee
15. Finance & Fiscal Oversight Committee – Minutes

OTHER BUSINESS

ENVIROMENTAL

16. District Staff – Ongoing Investigation of Reclaimed Water Use
Proposal from Larry Walker & Associates for Recycled Water Program Permit
Proposal from Veolia Water – Hydrotech Drumfilter
17. District Staff – Ongoing Investigation of Possible Solar Panel System

CORRESPONDENCE

INFORMATIONAL ITEMS

18. Letter Dated January 16, 2009 from the District Manager to Mr. Lee Sanna of NCCI, Inc.

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on March 10, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President

V. William Brady, Secretary
Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, April 14, 2009 6:30 p.m.
Closed Session 5:30 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

California Government Code, Section 54956.9(b) – Significant exposure to litigation: One case.

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of March 10, 2009 Regular Board Meeting Minutes
2. Approval of Warrants for March 2009
3. Receipt of Financial Reports for March 2009

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report February 2009
5. District Manager's Summary Report of March 2009 (Lynch)

NEW BUSINESS

6. Review of Updated Financial Reports for July 2008 – February 2009
7. Consideration of Reinstating Personnel Committee and Appointing Two Board Members to the Committee – Action
8. Consideration of Authorization and Approval for District Manager to Execute Contract with PG&E for Electric Distribution and Service Extension – Action

UNFINISHED BUSINESS

9. Consideration of Adoption of Resolution No. 2009-01, a Resolution Providing for the Collection of a Paradise Sewer Line Extension Fee

COMMITTEE REPORTS

10. Information Technology Committee - Minutes
11. Capital Improvement Program Committee - Minutes
12. Governance Committee
13. Paradise Cove Committee
14. Finance & Fiscal Oversight Committee – Minutes

OTHER BUSINESS

ENVIROMENTAL

15. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

16. Letter Dated February 9, 2009 from Norman and Carol Traeger

INFORMATIONAL ITEMS

17. Easton Point Project – Master Plan/Precise Development Plan/Tentative Map (Documents available upon request)

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on May 12, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President

V. William Brady, Secretary
Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, May 12, 2009 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of April 14, 2009 Regular Board Meeting Minutes
2. Approval of Warrants for April 2009
3. Receipt of Financial Reports for April 2009

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report March 2009
5. District Manager's Summary Report of April 2009 (Lynch)

NEW BUSINESS

6. Set Date, Time, and Place for Board Workshop for 2009-2010 Budget
7. Consideration of Agreement between Sanitary/Sanitation Districts in Marin County for the Cooperative Use of a Safety and Training Director (Lynch)

UNFINISHED BUSINESS

8. Team Ghilotti Request for Compensation Due to Permitting Delays (Lynch)

COMMITTEE REPORTS

9. Information Technology Committee
10. Capital Improvement Program Committee
11. Governance Committee
12. Paradise Cove Committee
13. Finance & Fiscal Oversight Committee

OTHER BUSINESS

ENVIROMENTAL

14. Solar Power Presentation by Frank Levinson, a Neighbor of the District
15. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

16. Letter dated April 23, 2009 from Town of Tiburon – Rejection of Claim
17. Memorandum from Robert Cole, Central Marin Sanitation Agency: Regarding Mercury Source Control Program Requirements and Options
18. Letter Dated April 9, 2009 from California Regional Water Quality Control Board – Rescinding Cease & Desist Order R2-2008-0059 for Selenium
19. Letter Dated May 5, 2009 from Jim Allen of Belvedere Land Company Regarding Commercial Sewer Rate Calculations

INFORMATIONAL ITEMS

20. Letter Dated April 28, 2009 from Wallace Rowe & Associates – A Certified Public Accounting Firm Interested in Performing Auditing or Consulting Services
21. News from the Capitol – Governor’s Administrative Warns: State may **Borrow \$2 Billion** from Local Governments if May 19th Ballot Measures Fail

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on June 9, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Special Board Meeting
at San Francisco Yacht Club Commodores' Room
98 Beach Road, Belvedere, California
Thursday, May 21, 2009 9:00 a.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

BUDGET WORKSHOP

I. Review Fiscal Year 2009-2010 Draft Budget (9:00 a.m. to 1:00 p.m.)

- a. Operations Budget Fiscal Year 2009-2010**
- b. Capital Budget Fiscal Year 2009-2010**
- c. Capital Improvement Program 2009/2010-2016/2017**

LUNCHEON (12:00 p.m.)

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on June 9, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, June 9, 2009 6:30 p.m.
Closed Session 5:00 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

California Government Code, Section 54956.9(b) - Significant exposure to litigation: Two cases

CONFERENCE WITH LABOR NEGOTIATORS

California Government Code, Section 54957.6

Agency designated representatives: Pres. Wiley and Dir. McAuliffe

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of May 12, 2009 Regular Board Meeting Minutes
2. Approval of May 21, 2009 Special Board Meeting Minutes
3. Approval of Warrants for May 2009
4. Receipt of Financial Reports for May 2009

MANAGEMENT REPORT

5. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report April 2009
6. District Manager's Summary Report of May 2009 (Lynch)

NEW BUSINESS

7. Consideration of Adoption of FY 2009-2010 Preliminary Budget – Action
8. Set Public Hearing for Consideration of Adoption of FY 2009-2010 Final Budget for July 14, 2009 at 6:30 p.m. – Action
9. Consideration of Authorization and Approval of 4 Percent Rate Increase for the Belvedere Zone 2009-2010 Annual Sewer Service Charge Pursuant to Ordinance No. 2007-01 – Action
10. Consideration of Adoption of Resolution No. 2009-02: Amendment to Memorandum of Understanding between Sanitary District No. 5 of Marin County and Employees of Sanitary District No. 5 of Marin County – Action

UNFINISHED BUSINESS

11. Review and Discussion of Commercial Sewer Service Charge Calculations – Action
12. Agreement between Sanitary/Sanitation Districts in Marin County for the Cooperative Use of a Safety and Training Director

COMMITTEE REPORTS

13. Information Technology Committee – No Meeting
14. Capital Improvement Program Committee – No Meeting
15. Governance Committee – No Meeting
16. Paradise Cove Committee – No Meeting
17. Personnel Committee – Minutes
18. Finance & Fiscal Oversight Committee – Minutes

OTHER BUSINESS

ENVIROMENTAL

19. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

INFORMATIONAL ITEMS

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 14, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, July 14, 2009 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of June 9, 2009 Regular Board Meeting Minutes
2. Approval of June 29, 2009 Special Board Meeting Minutes
3. Approval of Warrants for June 2009
4. Receipt of Preliminary Financial Reports for June 2009

MANAGEMENT REPORT

5. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report May 2009
6. District Manager's Summary Report of June 2009 (Lynch)

NEW BUSINESS

7. Consideration of Adoption of Resolution No. 2009-03: A Resolution Providing for the Collection of Sewer Service Charge for Each EDU of \$478.00 Plus \$2.00 Collection Fee for Tiburon Zone for the Fiscal Year 2009-2010 – Action
8. Consideration of Adoption of Resolution No. 2009-04: A Resolution by the Board of Directors of Sanitary District No. 5 of Marin County, California Providing for the Collection of the Sewer

Service Charges for the Belvedere Zone for Fiscal Year 2009-2010 on the Tax Roll of the County of Marin – Action

9. PUBLIC HEARING – FISCAL YEAR 2009-2010 FINAL BUDGET
 - a. Public Hearing
 - b. Consideration of Adoption of FY 2009-2010 Final Budget by Resolution No. 2009-05: A Resolution Approving and Adopting Final Budget and Fixing Tax Allocation for the Fiscal Year 2009-2010 – Action
10. Consideration of Adoption of Resolution No. 2009-06: Determination of Appropriations Limit for Fiscal Year 2009-2010 – Action
11. Consideration of Forming a Citizen’s Advisory Group to the Finance & Fiscal Oversight Committee and Appointing Mr. Bob Becker, Mr. Jim Horan, and Mr. Paul Garbarini to the Advisory Group – Action

UNFINISHED BUSINESS

COMMITTEE REPORTS

12. Information Technology Committee – No Meeting
13. Capital Improvement Program Committee – No Meeting
14. Governance Committee – No Meeting
15. Paradise Cove Committee – No Meeting
16. Personnel Committee – No Meeting
17. Finance & Fiscal Oversight Committee – Minutes

OTHER BUSINESS

ENVIROMENTAL

18. District Staff – Investigation of Reclaimed Water Use
19. Carollo Engineers Recycled Water Proposal – July 2, 2009
20. Letter Dated May 6, 2009 to SMCSO
Response Letter Dated June 4, 2009 from SMCSO

CORRESPONDENCE

INFORMATIONAL ITEMS

21. 2008/2009 Marin County Civil Grand Jury Report: Southern Marin Sewer's Cracks in the System – May 5, 2009
22. Jared Huffman Legislative Report Assembly Bill 1232
23. 2008/2009 Marin County Civil Grand Jury Report: Central Marin Sanitation Agency: Bickering Board Breeds Discontent – June 23, 2009

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on August 11, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Special Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Monday, June 29, 2009 10:30 a.m.
Closed Session 10:00 a.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

California Government Code, Section 54956.9(b) - Significant exposure to litigation: One case.

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

NEW BUSINESS

1. Consideration of Adoption of Resolution No. 2009-02: Resolution of the Governing Body of Sanitary District No. 5 of Marin County Proposing an Election Be Held in its Jurisdiction; Requesting the Board of Supervisors to Consolidate with Any Other Election Conducted on Said Date, and Requesting Election Services by the Registrar of Voters – Action

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on July 14, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, August 11, 2009 6:30 p.m.
Closed Session 5:30 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

Government Code, Section 54957
Public Employee Performance Evaluation
Title: District Manager

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of July 14, 2009 Regular Board Meeting Minutes
2. Approval of Warrants for July 2009
3. Receipt of Preliminary Financial Reports for July 2009

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report June 2009
5. District Manager's Summary Report of July 2009 (Lynch)

NEW BUSINESS

6. Consideration of Approval of FY 2007-2008 District Audit and Management Letter – Presentation by Mr. Terry Krieg, CPA
7. Consideration of Authorization and Approval for District Manager to Engage Mr. Terry Krieg, CPA for FY 2008-2009 Audit
8. Consideration of Approval of Settlement Agreement between Sanitary District No. 5 and Northern California River Watch
9. Consideration of Setting Date and Time for Special Board Workshop on the Financial Future of Sanitary District No. 5 for August 18, 2009 at 10:00 a.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California
10. Consideration of Setting Date and Time for the Next Regular Board Meeting for September 8 or 15, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California
11. Consideration of Authorization and Approval for District Manager to Execute Agreement between Seafirth Estates and Sanitary District No. 5 for Conveying Sewer System upon Completion of Exhibit “A” and Deeds of Easements of Sewer Lines

UNFINISHED BUSINESS

COMMITTEE REPORTS

12. Information Technology Committee (Brady/Benediktsson)
13. Capital Improvement Program Committee (Brady/Wiley)
14. Governance Committee (Kawamoto/Wiley)
15. Paradise Cove Committee (Wiley/Brady)
16. Personnel Committee (Wiley/McAuliffe)
17. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

OTHER BUSINESS

ENVIROMENTAL

18. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

INFORMATIONAL ITEMS

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on September 8, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, September 8, 2009 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of August 11, 2009 Regular Board Meeting Minutes (Miller)
2. Approval of August 18, 2009 Special Board Meeting Minutes (Miller)
3. Approval of Warrants for August 2009 (Miller)
4. Receipt of Preliminary Financial Reports for August 2009 (Miller)

MANAGEMENT REPORT

5. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report July 2009
6. District Manager's Summary Report of August 2009 (Lynch)

NEW BUSINESS

7. Consideration of Authorization and Approval for District Manager to Execute Contract with HF&H Consultants, LLC for Professional Services for Sewer Rate Update (Lynch) – Action

8. Consideration of Authorization and Approval for District Manager to Execute Contract with Rauch Communication Consultants, LLC for Public Outreach Program to Support Financial Rate Studies and Changes (Lynch) – Action
9. Consideration of Authorization and Approval for District Manager to Execute Contract with Whitley Burchett & Associates for Plant Odor Study in an Amount Not to Exceed \$25,000.00 (Lynch) – Action

UNFINISHED BUSINESS

COMMITTEE REPORTS

10. Information Technology Committee (Brady/Benediktsson)
11. Capital Improvement Program Committee (Brady/Wiley)
12. Governance Committee (Kawamoto/Wiley)
13. Paradise Cove Committee (Wiley/Brady)
14. Personnel Committee (Wiley/McAuliffe)
15. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

OTHER BUSINESS

ENVIROMENTAL

16. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

17. Letter Dated August 24, 2009 to Seafirth Estate Co. for Checking of Pump Station during Transition Period
18. Letter Dated August 12, 2009 to Elizabeth Doyle

INFORMATIONAL ITEMS

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 13, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, October 13, 2009 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of September 8, 2009 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for September 2009 (Miller)
3. Receipt of Financial Reports for September 2009 (Miller)

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report August 2009
5. District Manager's Summary Report of September 2009 (Lynch)

NEW BUSINESS

6. Consideration of Authorization and Approval for District Manager to Execute Contract with Roto Rooter, Inc. for the Annual Cleaning Program for the Tiburon Zone with an Amount of \$43,679.35 (Lynch) – Action
7. Consideration of Authorization and Approval of Resolution No. 2009-07 Approving the Form of and Authorizing the Execution and Delivery of a Purchase and Sale Agreement and Related Documents with Respect to the Sale of the Seller's Proposition 1A Receivable from the State;

and Directing and Authorizing Certain Other Actions in Connection Therewith (Miller) –
Action

UNFINISHED BUSINESS

8. Consideration of Authorization and Approval for District Manager to Execute Contract with Rauch Communication Consultants, LLC for Public Outreach Program to Support Financial Rate Studies, on a Time and Materials Basis (Lynch) – Action

COMMITTEE REPORTS

9. Information Technology Committee (Brady/Benediktsson)
10. Capital Improvement Program Committee (Brady/Wiley)
11. Governance Committee (Kawamoto/Wiley)
12. Paradise Cove Committee (Wiley/Brady)
13. Personnel Committee (Wiley/McAuliffe)
14. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

OTHER BUSINESS

ENVIROMENTAL

15. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

INFORMATIONAL ITEMS

16. Gray Water Systems

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on November 10, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

deirCorinne W. Wiley, President
Catharine Benediktsson, Vice President
V. William Brady, Secretary

Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, November 10, 2009 6:30 p.m.

CALL TO ORDER and ROLL CALL

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of October 13, 2009 Regular Board Meeting Minutes (Miller)
2. Approval of Warrants for October 2009 (Miller)
3. Receipt of Financial Reports for October 2009 (Miller)

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report September 2009
5. District Manager's Summary Report of October 2009 (Lynch)

NEW BUSINESS

6. Consideration of Setting Date and Time for Appreciation Luncheon for Dir. Casey Kawamoto (Lynch) – Action
7. Consideration of Authorization and Approval for District Manager to Execute Contract with Carollo Engineers for a Not to Exceed Amount of \$19,300.00 for Professional Services in Regard to Paradise Cove Recycled Water Program Permitting (Lynch) – Action

UNFINISHED BUSINESS

COMMITTEE REPORTS

8. Information Technology Committee (Brady/Benediktsson)
9. Capital Improvement Program Committee (Brady/Wiley)
10. Governance Committee (Kawamoto/Wiley)
11. Paradise Cove Committee (Wiley/Brady)
12. Personnel Committee (Wiley/McAuliffe)
13. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

OTHER BUSINESS

ENVIROMENTAL

14. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

INFORMATIONAL ITEMS

15. Letter Dated October 9, 2009 from Utility Cost Management: Utility Bill Review – No Savings Identified
16. Letter from PG&E: Electricity Costs Down – Credit on Upcoming Bill

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on December 8, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion consider agenda items out of the order in which they appear above.

Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.

Corinne Wiley, President
Catharine Benediktsson, Vice President
Bill Brady, Secretary

Casey A. Kawamoto, Director
Claire McAuliffe, Director

CANCELLATION NOTICE OF MEETING

**Sanitary District No. 5 of Marin County
Regular Board Meeting
at Sanitary District No. 5 of Marin County Meeting Room
2001 Paradise Drive, Tiburon, California
Tuesday, December 8, 2009 6:30 p.m.**

The Board of Directors cancelled the Tuesday, December 8, 2009 Regular Board Meeting

**The December 8th meeting is rescheduled to Monday, December 7, 2009 at 6:30 p.m.
to take place at 2001 Paradise Drive, Tiburon**

Corinne W. Wiley, President
Catharine Benediktsson, Vice President

V. William Brady, Secretary
Casey Kawamoto, Director
Claire McAuliffe, Director

A G E N D A
Sanitary District No. 5 of Marin County
Regular Board Meeting
at Town of Tiburon Council Chambers
1505 Tiburon Blvd., Tiburon, California
Tuesday, March 10, 2009 6:30 p.m.
Closed Session 5:30 p.m.

CALL TO ORDER and ROLL CALL

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

California Government Code, Section 54956.9(b) – Significant exposure to litigation: One case.

PUBLIC OPEN TIME: The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

DIRECTORS COMMENTS AND/OR AGENDA REQUESTS

CONSENT CALENDAR

1. Approval of February 3, 2009 Regular Board Meeting Minutes
2. Approval of Warrants for February 2009
3. Receipt of Financial Reports for February 2009

MANAGEMENT REPORT

4. Operations Report (Rubio)
 - a. Tiburon/Belvedere Compliance Report & Public Complaint Report January 2009
5. District Manager's Summary Report of February 2009 (Lynch)

NEW BUSINESS

6. Consideration of Adoption of Resolution 2009-01, a Resolution Providing for the Collection of a Paradise Sewer Line Extension Construction Fee and the Creation of a Reimbursement Formula.

UNFINISHED BUSINESS

COMMITTEE REPORTS

7. Capital Improvement Program Committee
8. Governance Committee
9. Paradise Cove Committee
10. Finance & Fiscal Oversight Committee – Minutes

OTHER BUSINESS

ENVIROMENTAL

11. District Staff – Investigation of Reclaimed Water Use

CORRESPONDENCE

INFORMATIONAL ITEMS

ADJOURNMENT

The Board will be asked to adjourn the meeting to a Regular Board Meeting on April 14, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.

Accessible public meetings: *Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*