

Corinne W. Wiley, President  
Catharine Benediktsson, Vice President  
V. William Brady, Secretary

Casey Kawamoto, Director  
Claire McAuliffe, Director

**A G E N D A**  
**Sanitary District No. 5 of Marin County**  
**Regular Board Meeting**  
**at Sanitary District No. 5 of Marin County Meeting Room**  
**2001 Paradise Drive, Tiburon, California**  
**Tuesday, September 8, 2009 6:30 p.m.**

**CALL TO ORDER and ROLL CALL**

**PUBLIC OPEN TIME:** The public is invited to address the Board on items that do not appear on the agenda and that are within the subject matter jurisdiction of the Board. The Board will not take action on any public comment.

**DIRECTORS COMMENTS AND/OR AGENDA REQUESTS**

**CONSENT CALENDAR**

1. Approval of August 11, 2009 Regular Board Meeting Minutes (Miller)
2. Approval of August 18, 2009 Special Board Meeting Minutes (Miller)
3. Approval of Warrants for August 2009 (Miller)
4. Receipt of Preliminary Financial Reports for August 2009 (Miller)

**MANAGEMENT REPORT**

5. Operations Report (Rubio)
  - a. Tiburon/Belvedere Compliance Report & Public Complaint Report July 2009
6. District Manager's Summary Report of August 2009 (Lynch)

**NEW BUSINESS**

7. Consideration of Authorization and Approval for District Manager to Execute Contract with HF&H Consultants, LLC for Professional Services for Sewer Rate Update (Lynch) – Action

8. Consideration of Authorization and Approval for District Manager to Execute Contract with Rauch Communication Consultants, LLC for Public Outreach Program to Support Financial Rate Studies and Changes (Lynch) – Action
9. Consideration of Authorization and Approval for District Manager to Execute Contract with Whitley Burchett & Associates for Plant Odor Study in an Amount Not to Exceed \$25,000.00 (Lynch) – Action

## **UNFINISHED BUSINESS**

## **COMMITTEE REPORTS**

10. Information Technology Committee (Brady/Benediktsson)
11. Capital Improvement Program Committee (Brady/Wiley)
12. Governance Committee (Kawamoto/Wiley)
13. Paradise Cove Committee (Wiley/Brady)
14. Personnel Committee (Wiley/McAuliffe)
15. Finance & Fiscal Oversight Committee (Benediktsson/McAuliffe)

## **OTHER BUSINESS**

## **ENVIROMENTAL**

16. District Staff – Investigation of Reclaimed Water Use

## **CORRESPONDENCE**

17. Letter Dated August 24, 2009 to Seafirth Estate Co. for Checking of Pump Station during Transition Period
18. Letter Dated August 12, 2009 to Elizabeth Doyle

## **INFORMATIONAL ITEMS**

**ADJOURNMENT**

The Board will be asked to adjourn the meeting to a Regular Board Meeting on October 13, 2009 at 6:30 p.m. at the Sanitary District No. 5 Meeting Room at 2001 Paradise Drive, Tiburon, California.

*The Board of Directors may at its discretion, consider agenda items out of the order in which they appear above.*

*Accessible public meetings: Upon request, the District will provide written agenda materials in appropriate alternate formats, or disability-related modification or accommodation, including auxiliary aids or services to enable individual with disabilities to participate in public meetings. Requests are to be submitted in writing to the District at P.O. Box 227, Tiburon, CA 94920 two days prior to the meeting.*